

City of Roy Council Meeting Agenda
Roy City Hall Study & Work Sessions and Council Meeting
Monday, June 9, 2025, at 6:30 PM and 7:00 PM PST

Roy City Council Meetings are held in person at 216 McNaught Street South, Roy, WA 98580, and virtually on Microsoft Teams. Registration is required to attend virtually; please use the link below to log into the meeting digitally.

Teams Meeting :

Meeting ID: 269 819 534 285

Passcode: wL3a8sp6

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjhjNTI3MDQtZjRiMi00MTIzLWFIMDQtZGZlMzk5MWIwNzFj%40thread.v2/0?context=%7b%22Tid%22%3a%22bbc6bf62-22ba-420f-a99e-330004dcc797%22%2c%22Oid%22%3a%22567d2c06-c9bb-4393-bb6a-c60c2ef47b71%22%7d

ROY CITY COUNCIL: STUDY & WORK SESSION

Roy City Hall – 06/09/2025 – 6:30PM

Notes from Roy City Code:

1-5-3 MEETING TYPES; TIMES AND PLACES; NONATTENDANCE:

C. Study Sessions: Immediately preceding each regular meeting at seven o'clock (6:30) P.M., the council may hold a study session for the purpose of providing the council with background information and briefing on items forthcoming on the meeting agenda or such other business that may arise before the council during the meeting. (Ord. 1014, 01/08/2024)

Discussion Topics:

1. Roberts Rules of Order.
2. AWC account to start taking online training courses/classes?
3. Training certificates?

ROY CITY COUNCIL: REGULAR COUNCIL MEETING

Roy City Hall – 06/09/2025 - 7:00 PM

1) CALL TO ORDER AND ATTENDANCE/ABSENCE STATEMENT

2) PLEDGE OF ALLEGIANCE

3) CONSENT AGENDA:

- a) Minutes: - Regular Meeting 11-18-2024 - previously provided
Regular Meeting 5 - 12 - 2025

- b) Vouchers: # 3 7 2 8 7 - 3 7 3 1 6

- c) Payroll and Claims Check

Payroll Total = **\$32,775.36**

Claim/EFT/Draft/Excise Tax Totals = **\$48,155.52**

Total Vouchers Paid = **\$80,930.88**

- d) Current Treasurers Report

Proposed Motion: "Motion to approve the Consent Agenda as prepared."

SIGN CONSENT AGENDA

4) PROCLAMATIONS AND PRESENTATIONS:

- a) Skillings update – John Hnatishin
b) Public Works update – Ryan Fuller, Public Works Director
c) Acting Clerk-Treasurer- Chip seal savings
d) State Representatives Andrew Barkis and Matt Marshall

5) CITIZEN'S REQUEST TO BE HEARD:

*****THIS IS THE TIME TO ADDRESS YOUR CONCERNS TO THE COUNCIL MEMBERS FOR THEM TO RESPOND LATER IN THE COUNCIL REPORT PORTION OF THE MEETING. *****

(Limit comments to 3 minutes per person, per Roy City Code (RCC) 1-5-6(D)). Please note: State law (RCW 42.17A.555) prohibits the use of facilities of a public office, including City Hall, to support or oppose a ballot measure or an election campaign for public office. The completed and signed request MUST be turned into the City Clerk Treasurer PRIOR to the start of the meeting.

6) PUBLIC HEARING: NONE

7) ORDINANCES: NONE

8) RESOLUTIONS:

- A. Resolution 964 : A RESOLUTION OF THE CITY OF ROY, AUTHORIZING ACCOUNT REPRESENTATIVES FOR THE CITY AND REMOVING FORMER REPRESENTATIVES; ESTABLISHING AN EFFECTIVE DATE**

9) OLD BUSINESS:

- A) Code Amendments and Comp Plan needs – BHC
- B) Fireworks
- C) Code update to include fee changes – ongoing research of similar size cities is being conducted.
- D) CCT position
 - a. Digitizing documents for more cost-effective PRA, document retrieval for staff to be informed on projects in the past, better organization, and adherence to retention laws.

EXECUTIVE SESSION:

RCW 42.30.110(1)(i) – Executive sessions may be held to discuss with legal counsel representing the agency matters relating to agency enforcement actions or actual or potential litigation, where public discussion would be likely to result in an adverse legal or financial consequence to the agency.

RCW 42.30.110(1)(d) – Executive sessions may be held to review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs.

In both cases, no final actions or votes can be taken in executive session. Final decisions must be made in an open public meeting, as required by the Open Public Meetings Act.

10) NEW BUSINESS:

- A) Confirmation of City Clerk-Treasurer
- B) State Auditors Closing Meeting
 - Meet the week of June 16 or the week of June 23
 - Special meeting for _____@_____
- C) Approval of 4th of July parade
- D) Transportation Improvement Board input for application for funding to complete crosswalk – Council approval for Skillings to complete
- E) Round a bout at 3rd and McNaught as a traffic mitigation strategy for HWY 507.

RCW 42.30.110(1)(g) – Executive sessions may also be held to evaluate the qualifications of an applicant for public employment. Final hiring decisions must be made in an open public meeting.

NOTE: No final actions or votes can be taken in executive session. Final decisions must be made in public, as required by the Open Public Meetings Act.

11) MAYOR REPORTS:

12) COUNCIL REPORTS:

- Position 1 – Edmund Dunn – Recreation and Cultural Matters
- Position 2 – Yvonne Starks – General Government and Planning Matters
- Position 3 – Jim Rotondo – Water Utility Matters
- Position 4 – Ryan Muller – Public Safety Matters
- Position 5 – William (Bill) Starks – Transportation Matters

13) BUILDING PERMITS:

2024-A9 Connolly – Windows – IN PROGRESS

2024-A10 Muller – Build garage – IN PROGRESS

2024-A14b Salazar – Mobile Home installation – IN PROGRESS

Moreno 220 1ST ST E – STOP WORK ORDER- SIDING – NO PERMIT APPLIED FOR TO DATE. WORK HAS BEEN COMPLETED. PROPERTY IN PROCESS OF PENALTIES.

2024-A18 Gundstrom – Enclosed Patio – CLOSED

Bethel School District – Roy Elementary portable – Interior renovations including restroom and kitchen reconfiguration – PERMIT APPLIED FOR 6/2024. NOT ISSUED DUE TO LOSS OF COMMUNICATION BETWEEN PWD AND CONTRACTOR. IN PROCESS OF CALCULATING FEES.

2025-01 Vellias – Re-roof – CLOSED

2025-02 Bundang – Heat Pump – CLOSED

2025-03 Solberg – Land clearing and stump removal – IN PROGRESS

2025-04 Kessler – Land clearing – IN PROGRESS

2025-05 Tavlarides – Heat Pump – IN PROGRESS

2025-06 Solberg – Single Family Resident – IN PROGRESS

2025-07 Stewart – Heat Pump – IN PROGRESS

2025-08 Clarke – Heat Pump – IN PROGRESS

2025-09 Salazar – HVAC, Roof, and Windows – IN PROGRESS

2025-10 Owens – Roof – IN PROGRESS

12) ADDITIONAL MATTERS:

ANIMAL LICENSE REPORT:

2024 DOG TAGS – 24 ISSUED

CAT TAGS – 0 ISSUED

2025 DOG TAGS – 47 ISSUED TO DATE

CAT TAGS – 7 ISSUED TO DATE

13) Next meeting: STUDY SESSION AND REGULAR MEETING scheduled for July 14, 2025, at 6:30 PM and 7:00 PM.

14) ADJOURNMENT:

COUNCIL MEMEBERS: PLEASE LEAVE ALL DOCUMENTS, WITH NOTES OR ANY MARKINGS OF ANY KIND, AS THEY ARE SUBJECT TO PUBLIC RECORDS REQUESTS. THANK YOU.