

City of Roy Council Meeting MINUTES
Roy City Hall Study & Work Sessions and Council Meeting
Monday, MARCH 10, 2025, at 6:30 PM and 7:00 PM PST

Roy City Council Meetings are held in person at 216 McNaught Street South, Roy, WA 98580, and virtually on Microsoft Teams. Registration is required to attend virtually; please use the link below to log into the meeting digitally.

Teams Meeting :

Meeting ID: 269 819 534 285

Passcode: wL3a8sp6

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjhjNTI3MDQtZjRiMi00MTIzLWFIMDQtZGZlMzk5MWFwNzFj%40thread.v2/0?context=%7b%22Tid%22%3a%22bbcfbf62-22ba-420f-a99e-330004dcc797%22%2c%22Oid%22%3a%22567d2c06-c9bb-4393-bb6a-c60c2ef47b71%22%7d

ROY CITY COUNCIL: STUDY & WORK SESSION

Roy City Hall – 03/10/2025 – 6:30PM

Notes from Roy City Code:

1-5-3 MEETING TYPES; TIMES AND PLACES; NONATTENDANCE:

C. Study Sessions: Immediately preceding each regular meeting at seven o'clock (6:30) P.M., the council may hold a study session for the purpose of providing the council with background information and briefing on items forthcoming on the meeting agenda or such other business that may arise before the council during the meeting. (Ord. 1014, 01/08/2024)

Discussion Topics:

Please complete the questionnaire for all elected officials for Conflict of Interest per the request from the State Auditor's office at the meeting of 01/13/2025 and turn into the Acting City Clerk/Treasurer prior to the start of the meeting.

ROY CITY COUNCIL: REGULAR COUNCIL MEETING

Roy City Hall – 03/10/2025 - 7:00 PM

1) CALL TO ORDER AND ATTENDANCE/ABSENCE STATEMENT

[07:00:55 PM \(00:38:53\)](#)

[Mayor - Kimber Ivy: Present](#)
[Council Member - Edmund Dunn: Present](#)
[Council Member, Mayor pro tem - Yvonne Starks: Present](#)
[Council Member - Jim Rotondo: Present](#)
[Council Member - Ryan Muller: Present](#)
[Council Member - Bill Starks: Present](#)
[Acting City Clerk-Treasurer - Beth King: Present](#)
[Chief of Police - Paul Antista: Present](#)
[Reserve Officer - Christopher Johnson: Present](#)
[Public Works Director - Ryan Fuller: Present](#)
[Court Clerk - Katy Henricksen: Absent](#)
[Deputy Clerk - Kim Bendel: Absent](#)
[City Attorney - Lisa Marshall: Absent](#)
[City Attorney - Joanna Eide: Present](#)
[Police Department Attorney - Lisa Elliott: Present](#)

2) PLEDGE OF ALLEGIANCE

[07:01:14 PM \(00:39:12\)](#)

3) CONSENT AGENDA:

[07:01:53 PM \(00:39:51\)](#)

- a) Minutes: - Regular Meeting 11-18-2024 - previously provided
Regular Meeting 2 - 10 -2025
- b) Vouchers: # 37187 - 37220
Payroll and Claims Check
Payroll Total = **\$29,642.81**
Claim/EFT/Draft/Excise Tax Totals = **\$239,988.06**
Total Vouchers Paid = **\$269,630.87**
- c) Current Treasurers Report

Proposed Motion: "Motion to approve the Consent Agendas as prepared."

Motion by Edmund Dunn to approve. 2nd Ryan Muller. Discussion followed regarding 11-18-2024 minutes.

[Council Member - Edmund Dunn: Motion](#)
[Council Member - Ryan Muller: 2nd](#)
[Mayor - Kimber Ivy: N/A](#)
[Council Member - Edmund Dunn: Approve](#)
[Council Member, Mayor pro tem - Yvonne Starks: Disapprove](#)
[Council Member - Jim Rotondo: Disapprove](#)
[Council Member - Ryan Muller: Disapprove](#)
[Council Member - Bill Starks: Disapprove](#)
[Acting City Clerk-Treasurer - Beth King: N/A](#)
[Chief of Police - Paul Antista: N/A](#)
[Reserve Officer - Christopher Johnson: N/A](#)
[Public Works Director - Ryan Fuller: N/A](#)
[Court Clerk - Katy Henricksen: N/A](#)
[Deputy Clerk - Kim Bendel: N/A](#)

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[City Attorney - Lisa Marshall: N/A](#)
[City Attorney - Joanna Eide: N/A](#)
[Police Department Attorney - Lisa Elliott: N/A](#)

Motion made by Yvonne Starks to approve the consent agenda without the 11-18-2024 meeting minutes, 2nd Ryan Muller

[Council Member, Mayor pro tem - Yvonne Starks: Motion](#)
[Council Member - Ryan Muller: 2nd](#)
[Mayor - Kimber Ivy: N/A](#)
[Council Member - Edmund Dunn: Disapprove](#)
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)
[Council Member - Jim Rotondo: Approve](#)
[Council Member - Ryan Muller: Approve](#)
[Council Member - Bill Starks: Approve](#)
[Acting City Clerk-Treasurer - Beth King: N/A](#)
[Chief of Police - Paul Antista: N/A](#)
[Reserve Officer - Christopher Johnson: N/A](#)
[Public Works Director - Ryan Fuller: N/A](#)
[Court Clerk - Katy Henricksen: N/A](#)
[Deputy Clerk - Kim Bendel: N/A](#)
[City Attorney - Lisa Marshall: N/A](#)
[City Attorney - Joanna Eide: N/A](#)
[Police Department Attorney - Lisa Elliott: N/A](#)

SIGN CONSENT AGENDA

4) PROCLAMATIONS AND PRESENTATIONS:

07:13:21 PM (00:51:19)

- a) Swearing in of Reserve Officer – Chief Paul Antista
07:13:33 PM (00:51:31)
- b) Springbrook – Jason Laulainen, Springbrook Account Manager
07:18:20 PM (00:56:17)

Springbrook upgrade – 2ND read

Council Deliberation:

Purposed Motion: *“I move to approve the upgrade to Springbrook Express accounting system due to the Windows 11 updates as presented in the Staff Report on 2-10-2025.”*

Motion made by Edmund Dunn to approve the upgrade. 2nd by Ryan Muller.

[Council Member - Edmund Dunn: Motion](#)
[Council Member - Ryan Muller: 2nd](#)
[Mayor - Kimber Ivy: N/A](#)
[Council Member - Edmund Dunn: Approve](#)
[Council Member, Mayor pro tem - Yvonne Starks: Disapprove](#)
[Council Member - Jim Rotondo: Approve](#)
[Council Member - Ryan Muller: Approve](#)
[Council Member - Bill Starks: Approve](#)
[Acting City Clerk-Treasurer - Beth King: N/A](#)
[Chief of Police - Paul Antista: N/A](#)
[Reserve Officer - Christopher Johnson: N/A](#)
[Public Works Director - Ryan Fuller: N/A](#)
[Court Clerk - Katy Henricksen: N/A](#)
[Deputy Clerk - Kim Bendel: N/A](#)
[City Attorney - Lisa Marshall: N/A](#)

[City Attorney - Joanna Eide: N/A](#)
[Police Department Attorney - Lisa Elliott: N/A](#)

- c) Roy Meadows Group
[07:32:33 PM \(01:10:31\)](#)
- d) Public Works update – Ryan Fuller, Public Works Director
[07:37:19 PM \(01:15:16\)](#)
- e) Skillings update – **Rep was unable to attend – moved presentation to April meeting.**
- f) Angelcom update – Beth King, Acting City Clerk Treasurer
[07:39:58 PM \(01:17:56\)](#)
- g) City Clerk Treasurer update – Beth King, Acting City Clerk Treasurer
[07:45:22 PM \(01:23:20\)](#)
- h) TowerPoint presentation – Ryan Hoffmann
[07:51:33 PM \(01:29:31\)](#)

Towerpoint – 2nd read

Council Deliberation:

Purposed Motion: *“I move to approve the ____ year proposal to purchase interest in the wireless site located on the water tower.*

08:04:26 PM (01:42:24) RECESS FOR 5 MINUTES TO GET RYAN HOFFMANN ON PHONE TO ANSWER QUESTIONS

[08:09:44 PM \(01:47:42\)](#)

Motion made by Edmund Dunn to approve the 35 year proposal. 2nd by Jim Rotondo.

[Council Member - Edmund Dunn: Motion](#)

[Council Member - Jim Rotondo: 2nd](#)

[Mayor - Kimber Ivy: N/A](#)

[Council Member - Edmund Dunn: Approve](#)

[Council Member, Mayor pro tem - Yvonne Starks: Disapprove](#)

[Council Member - Jim Rotondo: Approve](#)

[Council Member - Ryan Muller: Approve](#)

[Council Member - Bill Starks: Disapprove](#)

[Acting City Clerk-Treasurer - Beth King: N/A](#)

[Chief of Police - Paul Antista: N/A](#)

[Reserve Officer - Christopher Johnson: N/A](#)

[Public Works Director - Ryan Fuller: N/A](#)

[Court Clerk - Katy Henricksen: N/A](#)

[Deputy Clerk - Kim Bendel: N/A](#)

[City Attorney - Lisa Marshall: N/A](#)

[City Attorney - Joanna Eide: N/A](#)

[Police Department Attorney - Lisa Elliott: N/A](#)

- i) AWC-Risk Management Services Association – Andrea Luper RMSA and Jacob Ewing AWC
[08:14:35 PM \(01:52:33\)](#)

5) CITIZEN'S REQUEST TO BE HEARD:

(Limit comments to 3 minutes per person, per Roy City Code (RCC) 1-5-6(D)). Please note: State law (RCW 42.17A.555) prohibits the use of facilities of a public office, including City Hall, to support or oppose a ballot measure or an election campaign for public office. The completed and signed request MUST be turned into the City Clerk Treasurer PRIOR to the start of the meeting.

[08:39:02 PM \(02:17:00\)](#) Laura VanDerVeen – Support of officer and tweeker lot

Motion by Yvonne Starks to allow 2 additional minutes, 2nd Bill Starks

[Council Member, Mayor pro tem - Yvonne Starks: Motion](#)

[Council Member - Bill Starks: 2nd](#)

[Mayor - Kimber Ivy: N/A](#)
[Council Member - Edmund Dunn: Approve](#)
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)
[Council Member - Jim Rotondo: Approve](#)
[Council Member - Ryan Muller: Approve](#)
[Council Member - Bill Starks: Approve](#)
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[Chief of Police - Paul Antista: N/A](#)
[Reserve Officer - Christopher Johnson: N/A](#)
[Public Works Director - Ryan Fuller: N/A](#)
[Court Clerk - Katy Henricksen: N/A](#)
[Deputy Clerk - Kim Bendel: N/A](#)
[City Attorney - Lisa Marshall: N/A](#)
[City Attorney - Joanna Eide: N/A](#)
[Police Department Attorney - Lisa Elliott: N/A](#)

08:45:35 PM (02:23:33) Kathy Kadow, South Pierce Fire Dept Commissioner- SPFD update

Motion by Yvonne Starks to allow 2 additional minutes, 2nd Edmund Dunn

[Council Member, Mayor pro tem - Yvonne Starks: Motion](#)
[Council Member - Edmund Dunn: 2nd](#)
[Mayor - Kimber Ivy: N/A](#)
[Council Member - Edmund Dunn: Approve](#)
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)
[Council Member - Jim Rotondo: Approve](#)
[Council Member - Ryan Muller: Approve](#)
[Council Member - Bill Starks: Approve](#)
[Acting City Clerk-Treasurer - Beth King: N/A](#)
[Chief of Police - Paul Antista: N/A](#)
[Reserve Officer - Christopher Johnson: N/A](#)
[Public Works Director - Ryan Fuller: N/A](#)
[Court Clerk - Katy Henricksen: N/A](#)
[Deputy Clerk - Kim Bendel: N/A](#)
[City Attorney - Lisa Marshall: N/A](#)
[City Attorney - Joanna Eide: N/A](#)
[Police Department Attorney - Lisa Elliott: N/A](#)

08:51:12 PM (02:29:10) BJ Blaustein – Water quality and speeding through town

08:54:11 PM (02:32:09) Matthew Ivy

08:57:56 PM (02:35:54) Betty Garrison – Unincorporating the city

09:00:08 PM (02:38:06) Patty Haver – Several issues that have not been addressed

Motion by Yvonne Starks to allow 2 additional minutes, 2nd Bill Starks

[Council Member, Mayor pro tem - Yvonne Starks: Motion](#)
[Council Member - Bill Starks: 2nd](#)
[Mayor - Kimber Ivy: N/A](#)
[Council Member - Edmund Dunn: Approve](#)
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)
[Council Member - Jim Rotondo: Approve](#)
[Council Member - Ryan Muller: Approve](#)
[Council Member - Bill Starks: Approve](#)
[Acting City Clerk-Treasurer - Beth King: N/A](#)
[Chief of Police - Paul Antista: N/A](#)
[Reserve Officer - Christopher Johnson: N/A](#)
[Public Works Director - Ryan Fuller: N/A](#)
[Court Clerk - Katy Henricksen: N/A](#)

[Deputy Clerk - Kim Bendel: N/A](#)
[City Attorney - Lisa Marshall: N/A](#)
[City Attorney - Joanna Eide: N/A](#)
[Police Department Attorney - Lisa Elliott: N/A](#)

[09:06:16 PM \(02:44:14\) Carol DittBenner](#)

Motion by Bill Starks to allow 2 additional 2 minutes, 2nd Jim Rotondo

[Council Member - Bill Starks: Motion](#)
[Council Member - Jim Rotondo: 2nd](#)
[Mayor - Kimber Ivy: N/A](#)
[Council Member - Edmund Dunn: Approve](#)
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)
[Council Member - Jim Rotondo: Approve](#)
[Council Member - Ryan Muller: Approve](#)
[Council Member - Bill Starks: Approve](#)
[Acting City Clerk-Treasurer - Beth King: N/A](#)
[Chief of Police - Paul Antista: N/A](#)
[Reserve Officer - Christopher Johnson: N/A](#)
[Public Works Director - Ryan Fuller: N/A](#)
[Court Clerk - Katy Henricksen: N/A](#)
[Deputy Clerk - Kim Bendel: N/A](#)
[City Attorney - Lisa Marshall: N/A](#)
[City Attorney - Joanna Eide: N/A](#)
[Police Department Attorney - Lisa Elliott: N/A](#)

[09:11:49 PM \(02:49:47\) William Orton – Reserve Police Officer](#)

6) PUBLIC HEARING:

7) ORDINANCES:

[09:15:28 PM \(02:53:26\)](#)

A) ORDINANCE 1021

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY, WASHINGTON, RELATING TO CITY BOARDS AND COMMITTEES; AMENDING CHAPTER 2-5 OF THE ROY MUNICIPAL CODE TO CHANGE THE HISTORIC COMMISSION TO A HISTORIC COMMITTEE; PROVIDING FOR SEVERABILITY AND PUBLICATION; AND SETTING AN EFFECTIVE DATE.

a) Staff Briefing – No action was taken on 12/09/2024 on the Ordinance – other than to allow a subcommittee to be formed. All of the Council Members that were present nodded and voiced their agreement. No vote was taken.

b) Council Deliberation

c) Proposed Motion: Motion to _____ ORD 1021: (Read Ordinance as written above)

Tabled to allow the Administration to troubleshoot and create a staff report.

8) RESOLUTIONS:

9) OLD BUSINESS:

[09:25:06 PM \(03:03:04\)](#)

- A) Personnel Policy Manual – 1st read of Final Draft
 - a) Staff Briefing
 - b) Council Deliberation
 - c) Proposed Motion: Motion to _____ the Personnel Policy Manual as presented.

Any council edits are to be to the Mayor by April 1, 2025

10) NEW BUSINESS:

[09:25:42 PM \(03:03:40\)](#)

- A) Discussion to Unincorporate the city – requested by Yvonne Starks, Council Member Pos. 2

Commented [K11]: Council Member POS. 2

Commented [CT2R1]: Got it

11) MAYOR REPORTS:

[09:37:56 PM \(03:15:54\)](#)

[09:39:44 PM \(03:17:42\)](#) 5 MINUTE RECESS TO BRING ORDER AND DECORUM TO THE MEETING [09:45:08 PM \(03:23:06\)](#)

COUNCILMEMBER JIM ROTONDO REMOVED HIMSELF FROM THE MEETING.

12) COUNCIL REPORTS:

[09:56:16 PM \(03:34:14\)](#)

[09:56:25 PM \(03:34:23\)](#) Edmund Dunn, Pos. 1 –Recreation and Cultural matters

13) BUILDING PERMITS:

- 2024-A9 Connolly – Windows – IN PROGRESS
- 2024-A10 Muller – Build garage – IN PROGRESS
- 2024-A14a Salazar – Insp for potential 1977 Mobile Home - DENIED
- 2024-A14b Salazar – Insp for potential 1981 Mobile Home – IN PROGRESS
- 2024-A15 Nelson – Permit for land clearing/grading- IN PROGRESS
- Moreno 220 1ST ST E – STOP WORK ORDER- SIDING – NO PERMIT APPLIED FOR TO DATE. WORK HAS BEEN COMPLETED. PROPERTY IN PROCESS OF PENALTIES.
- 2024-A18 Gundstrom – Enclosed Patio – IN PROGRESS
- Bethel School District – Roy Elementary portable – Interior renovations including restroom and kitchen reconfiguration – PERMIT APPLIED FOR 6/2024. NOT ISSUED DUE TO LOSS OF COMMUNICATION BETWEEN PWD AND CONTRACTOR. IN PROCESS OF CALCULATING FEES.
- 2025-01 Vellias – Re-roof – CLOSED
- 2025-01 Bundang – Heat Pump – CLOSED

12) ADDITIONAL MATTERS:

ANIMAL LICENSE REPORT:

- 2024 DOG TAGS – 24 ISSUED
- CAT TAGS – 0 ISSUED
- 2025 DOG TAGS – 40 ISSUED TO DATE
- CAT TAGS – 7 ISSUED TO DATE

13) EXECUTIVE SESSION:

RCW 40.30.110

- (i) Litigation that has been specifically threatened to which the agency,

the governing body, or a member acting in an official capacity is, or is likely to become a party.

(ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or

(iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation, or legal risks is likely to result in an adverse legal or financial consequence to the agency.

14) **Next meeting:** STUDY SESSION AND REGULAR MEETING scheduled for **APRIL 14, 2025, at 6:30 PM and 7:00 PM.**

15) **ADJOURNMENT:**

09:58:33 PM (03:35:18)

Council Member - Edmund Dunn: Motion

Council Member, Mayor pro tem - Yvonne Starks: 2nd

Mayor - Kimber Ivy: N/A

Council Member - Edmund Dunn: Approve

Council Member, Mayor pro tem - Yvonne Starks: Approve

Council Member - Jim Rotondo: Absent

Council Member - Ryan Muller: Approve

Council Member - Bill Starks: Approve

Acting City Clerk-Treasurer - Beth King: N/A

Chief of Police - Paul Antista: N/A

Reserve Officer - Christopher Johnson: N/A

Public Works Director - Ryan Fuller: N/A

Court Clerk - Katy Henricksen: N/A

Deputy Clerk - Kim Bendel: N/A

City Attorney - Lisa Marshall: N/A

City Attorney - Joanna Eide: N/A

Police Department Attorney - Lisa Elliott: N/A

COUNCIL MEMEBERS: PLEASE LEAVE ALL DOCUMENTS, WITH NOTES OR ANY MARKINGS OF ANY KIND, AS THEY ARE SUBJECT TO PUBLIC RECORDS REQUESTS. THANK YOU.