

City of Roy Council Meeting MINUTES
Roy City Hall Study & Work Sessions and Council Meeting 02/10/2025
Monday, 02/10/2025, at 6:30 PM and 7:00 PM PST

Roy City Council Meetings are held in person at 216 McNaught Street South, Roy, WA 98580, and virtually on Microsoft Teams. Registration is required to attend virtually; please use the link below to log into the meeting digitally.

Teams Meeting :

Meeting ID: 269 819 534 285

Passcode: wL3a8sp6

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjhjNTI3MDQtZjRiMi00MTIzLWFIMDQtZGZIMzk5MWIwNzFj%40thread.v2/0?context=%7b%22Tid%22%3a%22bbc6bf62-22ba-420f-a99e-330004dcc797%22%2c%22Oid%22%3a%22567d2c06-c9bb-4393-bb6a-c60c2ef47b71%22%7d

ROY CITY COUNCIL: STUDY & WORK SESSION

Roy City Hall – 02/10/2025 – 6:30PM

Notes from Roy City Code:

1-5-3 MEETING TYPES; TIMES AND PLACES; NONATTENDANCE:

C. Study Sessions: Immediately preceding each regular meeting at seven o'clock (6:30) P.M., the council may hold a study session for the purpose of providing the council with background information and briefing on items forthcoming on the meeting agenda or such other business that may arise before the council during the meeting. (Ord. 1014, 01/08/2024)

Discussion Topics:

Please complete the questionnaire for all elected officials for Conflict of Interest per the request from the State Auditor's office at the meeting of 01/13/2025 and turn into the Acting City Clerk/Treasurer prior to the start of the meeting.

ROY CITY COUNCIL: REGULAR COUNCIL MEETING

Roy City Hall – 02/10/2025 - 7:00 PM

1) CALL TO ORDER AND ATTENDANCE/ABSENCE STATEMENT

[07:01:17 PM \(00:44:55\)](#)

[Mayor - Kimber Ivy: Absent](#)

[Council Member - Edmund Dunn: Present](#)

[Council Member, Mayor pro tem - Yvonne Starks: Present](#)

[Council Member - Jim Rotondo: Absent](#)

[Council Member - Ryan Muller: Absent](#)

[Council Member - Bill Starks: Present](#)

[Acting City Clerk-Treasurer - Beth King: Present](#)

[Chief of Police - Paul Antista: Present](#)

[Public Works Director - Ryan Fuller: Absent](#)

[Special Legal Council - : Absent](#)

[Court Clerk - Katy Henriksen: Absent](#)

[Special Legal Council - : Absent](#)

[Deputy Clerk - Kim Bendel: Absent](#)

[City Attorney - Lisa Marshall: Absent](#)

[City Attorney - Joanna Eide: Present](#)

2) PLEDGE OF ALLEGIANCE

[07:01:44 PM \(00:45:22\)](#)

3) CONSENT AGENDA:

[07:02:52 PM \(00:46:30\)](#)

a) Minutes: - Regular Meeting 11-18-2024 - previously provided
Regular Meeting 1-13-2025

b) Vouchers: # 37057 - 37186
Payroll and Claims Check
Payroll Total = **\$31,577.20**
Claim/EFT/Draft/Excise Tax Totals = **\$2,713.39**
Total Vouchers Paid = **\$34,290.59**

c) Current Treasurers Report

Proposed Motion: "Motion to approve the Consent Agendas as prepared."

[07:03:42 PM \(00:47:20\)](#) Motion by Bill Starks to amend the consent agenda exclude the 11-18-2024 meeting minutes.

[Council Member - Bill Starks: Motion](#)

[Council Member, Mayor pro tem - Yvonne Starks: 2nd](#)

[Mayor - Kimber Ivy: N\A](#)

[Council Member - Edmund Dunn: Approve](#)

[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)

[Council Member - Jim Rotondo: Approve](#)

[Council Member - Ryan Muller: Approve](#)

[Council Member - Bill Starks: Approve](#)

[Acting City Clerk-Treasurer - Beth King: N\A](#)

[Chief of Police - Paul Antista: N\A](#)

[Public Works Director - Ryan Fuller: N\A](#)

[Special Legal Council - : N\A](#)

[Court Clerk - Katy Henricksen: N\A](#)
[Special Legal Council - : N\A](#)
[Deputy Clerk - Kim Bendel: N\A](#)
[City Attorney - Lisa Marshall: N\A](#)
[City Attorney - Joanna Eide: N\A](#)

[07:03:38 PM \(00:47:16\)](#) Motion by Bill Starks to approve the consent agenda as amended.

[Council Member - Bill Starks: Motion](#)
[Council Member, Mayor pro tem - Yvonne Starks: 2nd](#)
[Mayor - Kimber Ivy: N\A](#)
[Council Member - Edmund Dunn: Approve](#)
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)
[Council Member - Jim Rotondo: Approve](#)
[Council Member - Ryan Muller: Approve](#)
[Council Member - Bill Starks: Approve](#)
[Acting City Clerk-Treasurer - Beth King: N\A](#)
[Chief of Police - Paul Antista: N\A](#)
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[City Attorney - Lisa Marshall: N\A](#)
[City Attorney - Joanna Eide: N\A](#)

SIGN CONSENT AGENDA

4) PROCLAMATIONS AND PRESENTATIONS:

- a) Police update – Paul Antista, Chief of Police [07:04:46 PM \(00:48:23\)](#)
- b) Clerk update – Beth King, Acting City Clerk Treasurer [07:07:48 PM \(00:51:26\)](#)
- c) Public Works update – presented by Beth King [07:17:16 PM \(01:00:54\)](#)
- d) BHC Task Order #1 – presented by Beth King [07:33:29 PM \(01:17:07\)](#)
- e) TowerPoint presentation – Ryan Hoffmann [07:24:49 PM \(01:08:27\)](#)

5) CITIZEN'S REQUEST TO BE HEARD:

(Limit comments to 3 minutes per person, per Roy City Code (RCC) 1-5-6(D)). Please note: State law (RCW 42.17A.555) prohibits the use of facilities of a public office, including City Hall, to support or oppose a ballot measure or an election campaign for public office. The completed and signed request MUST be turned into the City Clerk Treasurer PRIOR to the start of the meeting.

[07:36:29 PM \(01:20:07\)](#) Kathy Kadow – South Pierce Fire and Rescue

[07:42:11 PM \(01:25:48\)](#) Patty Haver – Misc items, 2 agenda items also [07:45:58 PM \(01:29:36\)](#) Request made for additional time. Motion made by Yvonne Starks, NO 2nd and NO VOTE TAKEN. [07:50:07 PM \(01:33:45\)](#) Request made for a second additional time extension. Motion made by Yvonne Starks, 2nd by Bill Starks. Point of order stated by BJ Blaustein that no vote was after the first motion. NO VOTE TAKEN for second extension.

[07:52:58 PM \(01:36:36\)](#) BJ Blaustein [07:57:05 PM \(01:40:43\)](#) Request made for additional 3 minutes of time. Motion made by Edmund Dunn, 2nd by Yvonne Starks. NO VOTE TAKEN.

6) PUBLIC HEARING:

- 7) **ORDINANCES:**
8) **RESOLUTIONS:** [07:59:25 PM \(01:43:03\)](#)

A) RESOLUTION 971

A RESOLUTION OF THE CITY OF ROY, WASHINGTON, REPEALING AND REPLACING RESOLUTION NO. 969, TITLED: “AUTHORIZING ACCOUNT REPRESENTATIVES FOR THE CITY OF ROY AND REMOVING FORMER REPRESENTATIVES”; AND ESTABLISHING AN EFFECTIVE DATE

Staff Briefing: Resolutions 968 and 969 were presented at the 2024 0812 Regular Council Meeting, and 970 was presented at the 2024 0819 Special Meeting. These were for Beth King, Acting Clerk-Treasurer, to gain access to necessary bank accounts assigned to the seat of Clerk-Treasurer. The motion was amended to exclude Beth King from access to accounts.

Council Purposed Action: Motion to approve Beth King access to all bank accounts necessary to perform duties tied to the Clerk-Treasurer seat. (Payroll, Accounts Payable, and Budget)

Council Deliberation:

PURPOSED MOTION:

*“I move to **Grant/Deny** Beth King access to all bank accounts and the LGIP account to fulfill the requirements issuant to the City Clerk-Treasure job duties.”*

NO MOTION MADE FOR RESOLUTION 971. DIES ON FLOOR.

[08:16:27 PM \(02:00:05\)](#) Oral motion made by Yvonne Starks to allow Beth King, Acting City Clerk Treasurer, access to the bank statements and to upload ACH file with no ability to validate.

[Council Member, Mayor pro tem - Yvonne Starks: Motion](#)

[Council Member - Edmund Dunn: 2nd](#)

[Mayor - Kimber Ivy: N\A](#)

[Council Member - Edmund Dunn: Approve](#)

[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)

[Council Member - Jim Rotondo: Approve](#)

[Council Member - Ryan Muller: Approve](#)

[Council Member - Bill Starks: Approve](#)

[Acting City Clerk-Treasurer - Beth King: N\A](#)

[Chief of Police - Paul Antista: N\A](#)

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[City Attorney - Lisa Marshall: N\A](#)

[City Attorney - Joanna Eide: N\A](#)

- 9) **OLD BUSINESS:**
[08:18:07 PM \(02:01:45\)](#)

A) SKILLINGS WATER RATE – update made by Beth King

- 10) **NEW BUSINESS:**

A) Lydar grant for Police Department: [08:25:37 PM \(02:09:15\)](#)

Council Deliberation:

Purposed Motion: *“I move to approve the \$6,000 grant if/when it is awarded to reduce the wait time to order the equipment for the Police Department.”*

Motion made by Bill Starks to approve the Lydar grant if/when it is awarded to reduce the wait time to order Police equipment.

[Council Member - Bill Starks: Motion](#)

[Council Member - Edmund Dunn: 2nd](#)

[Mayor - Kimber Ivy: N\A](#)

[Council Member - Edmund Dunn: Approve](#)

[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)

[Council Member - Jim Rotondo: Approve](#)

[Council Member - Ryan Muller: Approve](#)

[Council Member - Bill Starks: Approve](#)

[Acting City Clerk-Treasurer - Beth King: N\A](#)

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[City Attorney - Lisa Marshall: N\A](#)

[City Attorney - Joanna Eide: N\A](#)

B) Springbrook upgrade: [08:26:01 PM \(02:09:39\)](#)

Council Deliberation:

Purposed Motion: *“I move to approve the upgrade to Springbrook Express accounting system due to the Windows 11 updates as presented in the Staff Report.”*

NO MOTION MADE.

C) Towerpoint: [08:31:18 PM \(02:14:56\)](#)

Council Deliberation:

Purposed Motion: *“I move to approve the ____ year proposal to purchase interest in the wireless site located on the water tower.*

NO MOTION MADE.

D) BHC Task 1 – On-Call Services: [08:31:57 PM \(02:15:35\)](#)

Council Deliberation:

Purposed Motion: *“I move to approve the BHC Task Order 1 for On-Call Services as approved in the 2025 budget.”*

Motion made by Bill Starks to approve BHC Task Order #1 for On-Call Services as approved in the 2025 budget, according to the documentation, of \$7,000.00.

[Council Member - Bill Starks: Motion](#)

[Council Member - Edmund Dunn: 2nd](#)

[Mayor - Kimber Ivy: N\A](#)

[Council Member - Edmund Dunn: Approve](#)

[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)

[Council Member - Jim Rotondo: Approve](#)

[Council Member - Ryan Muller: Approve](#)

[Council Member - Bill Starks: Approve](#)

[Acting City Clerk-Treasurer - Beth King: N\A](#)

[Chief of Police - Paul Antista: N\A](#)

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[Court Clerk - Katy Henriksen: N\A](#)

[Special Legal Council - : N\A](#)

11) MAYOR REPORTS:

12) COUNCIL REPORTS:

13) BUILDING PERMITS:

2024-A9 Connolly – Windows – IN PROGRESS

2024-A10 Muller – Build garage – IN PROGRESS

2024-A14a Salazar – Insp for potential 1977 Mobile Home - DENIED

2024-A14b Salazar – Insp for potential 1981 Mobile Home – IN PROGRESS

2024-A15 Nelson – Stop Work order for land clearing/grading- NO CHANGE

Moreno 220 1ST ST E – STOP WORK ORDER- SIDING – NO PERMIT APPLIED FOR TO DATE. WORK HAS BEEN COMPLETED. PROPERTY IN PROCESS OF PENALTIES.

2024-A18 Gundstrom – Enclosed Patio – IN PROGRESS

Bethel School District – Roy Elementary portable – Interior renovations including restroom and kitchen reconfiguration – PERMIT APPLIED FOR 6/2024. NOT ISSUED DUE TO LOSS OF COMMUNICATION BETWEEN PWD AND CONTRACTOR. IN PROCESS OF CALCULATING FEES.

2025-01 Vellias – Re-roof – CLOSED

2025-01 Bundang – Heat Pump – IN PROGRESS

12) ADDITIONAL MATTERS:

[08:32:48 PM \(02:16:26\)](#)

ANIMAL LICENSE REPORT:

2024 DOG TAGS – 24 ISSUED

CAT TAGS – 0 ISSUED

2025 DOG TAGS – 38 ISSUED TO DATE

CAT TAGS – 7 ISSUED TO DATE

13) EXECUTIVE SESSION:

RCW 40.30.110

(i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party.

(ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or

(iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation, or legal risks is likely to result in an adverse legal or financial consequence to the agency.

14) Next meeting: STUDY SESSION AND REGULAR MEETING scheduled for MARCH 10, 2025, at 6:30 PM and 7:00 PM.

15) ADJOURNMENT:

08:33:16 PM (02:16:54) Motion made by Edmund Dunn to adjourn the meeting.

Council Member - Edmund Dunn: Motion

Council Member - Bill Starks: 2nd

Mayor - Kimber Ivy: N\A

Council Member - Edmund Dunn: Approve

Council Member, Mayor pro tem - Yvonne Starks: Approve

Council Member - Jim Rotondo: Approve

Council Member - Ryan Muller: Approve

Council Member - Bill Starks: Approve

Acting City Clerk-Treasurer - Beth King: N\A

Chief of Police - Paul Antista: N\A

Public Works Director - Ryan Fuller: N\A

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Special Legal Council - : N\A

Deputy Clerk - Kim Bendel: N\A

City Attorney - Lisa Marshall: N\A

City Attorney - Joanna Eide: N\A

COUNCIL MEMEBERS: PLEASE LEAVE ALL DOCUMENTS, WITH NOTES OR ANY MARKINGS OF ANY KIND, AS THEY ARE SUBJECT TO PUBLIC RECORDS REQUESTS. THANK YOU.