

**City of Roy Council Meeting MINUTES**  
**Roy City Hall Study & Work Sessions and Council Meeting 01/13/2025**  
Monday, 01/13/2025, at 6:30 PM and 7:00 PM PST

Roy City Council Meetings are held in person at 216 McNaught Street South, Roy, WA 98580, and virtually on Microsoft Teams. Registration is required to attend virtually; please use the link below to log into the meeting digitally.

Teams Meeting :

Meeting ID: 284 956 506 40

Passcode: DeaKWi

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YzJlMjVlZlItM2U2YS00YTdiLTliYmYtYzU3MjgyNTY4MGJl%40thead.v2/0?context=%7b%22Tid%22%3a%2212dac341-11ee-4688-b148-560db4fb0cbf%22%2c%22Oid%22%3a%229cf58072-9533-4231-87f9-6c7fc325790d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzJlMjVlZlItM2U2YS00YTdiLTliYmYtYzU3MjgyNTY4MGJl%40thead.v2/0?context=%7b%22Tid%22%3a%2212dac341-11ee-4688-b148-560db4fb0cbf%22%2c%22Oid%22%3a%229cf58072-9533-4231-87f9-6c7fc325790d%22%7d)

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**ROY CITY COUNCIL: STUDY & WORK SESSION**

**Roy City Hall – 01/13/2025 – 6:30PM**

Notes from Roy City Code:

**1-5-3 MEETING TYPES; TIMES AND PLACES; NONATTENDANCE:**

C. Study Sessions: Immediately preceding each regular meeting at seven o'clock (6:30) P.M., the council may hold a study session for the purpose of providing the council with background information and briefing on items forthcoming on the meeting agenda or such other business that may arise before the council during the meeting. (Ord. 1014, 01/08/2024)

Discussion Topics:

***Please complete the questionnaire for all elected officials for Conflict of Interest per the request from the State Auditor's office at the meeting of 01/13/2025 and turn into the Acting City Clerk/Treasurer prior to the start of the meeting.***

**ROY CITY COUNCIL: REGULAR COUNCIL MEETING**

**Roy City Hall – 01/13/2025 - 7:00 PM**

**1) CALL TO ORDER AND ATTENDANCE/ABSENCE STATEMENT**

**2) 06:59:49 PM (00:37:40)**

Mayor - Kimber Ivy: Present  
Council Member - Edmund Dunn: Present  
Council Member, Mayor pro tem - Yvonne Starks: Present  
Council Member - Jim Rotondo: Present  
Council Member - Ryan Muller: Present  
Council Member - Bill Starks: Present  
Acting City Clerk-Treasurer - Beth King: Present  
Chief of Police - Paul Antista: Present  
Public Works Director - Ryan Fuller: Present  
Special Legal Council - : Absent  
Court Clerk - Katy Henriksen: Absent  
Special Legal Council - Rosemary Larson: Absent  
Deputy Clerk - Kim Bendel: Absent  
City Attorney - Lisa Marshall: Absent  
City Attorney - Joanna Eide: Present

**3) PLEDGE OF ALLEGIANCE**

07:00:03 PM (00:37:54)

**4) CONSENT AGENDA:**

07:02:01 PM (00:39:52)

- a) Minutes: - Regular Meeting 11-18-2024 - previously provided  
Regular Meeting 12-9-2024
- b) Vouchers: # 37098 - 37156  
Payroll and Claims Check  
Payroll Total = **\$67,310.41**  
Claim/EFT/Draft/Excise Tax Totals = **\$61,090.77**  
Total Vouchers Paid = **\$128,401.18**
- c) Current Treasurers Report

Proposed Motion: “Motion to approve the Consent Agendas as prepared.”

07:05:04 PM (00:42:55) motion made by Yvonne Starks to amend the consent agenda and remove the 11-18-2024 meeting minutes. 4 Yes and 1 No.

Council Member, Mayor pro tem - Yvonne Starks: Motion

Council Member - Bill Starks: 2nd

Mayor - Kimber Ivy: N/A

Council Member - Edmund Dunn: Disapprove

Council Member, Mayor pro tem - Yvonne Starks: Approve

Council Member - Jim Rotondo: Approve

[Council Member - Ryan Muller: Approve](#)  
[Council Member - Bill Starks: Approve](#)  
[Acting City Clerk-Treasurer - Beth King: N/A](#)  
[Chief of Police - Paul Antista: N/A](#)  
[Public Works Director - Ryan Fuller: N/A](#)  
[Special Legal Council - : N/A](#)  
[Court Clerk - Katy Henricksen: N/A](#)  
[Special Legal Council - Rosemary Larson: N/A](#)  
[Deputy Clerk - Kim Bendel: N/A](#)  
[City Attorney - Lisa Marshall: N/A](#)  
[City Attorney - Joanna Eide: N/A](#)

## **SIGN CONSENT AGENDA**

### **5) PROCLAMATIONS AND PRESENTATIONS:**

a) Police update – Paul Antista, Chief of Police  
[07:07:28 PM \(00:45:19\)](#)

b) Clerk update – Beth King, Acting City Clerk Treasurer  
[07:12:57 PM \(00:50:48\)](#)

c) Public Works update – Ryan Fuller, Public Works Director  
[07:17:52 PM \(00:55:43\)](#)

d) Skillings update – Patrick Skillings  
[07:20:30 PM \(00:58:21\)](#)

Task Order #1 – Motion made by Edmund Dunn to approve TS 1 of \$10,000 for General Engineering Funds.

[Council Member - Edmund Dunn: Motion](#)  
[Council Member - Bill Starks: 2nd](#)  
[Mayor - Kimber Ivy: N/A](#)  
[Council Member - Edmund Dunn: Approve](#)  
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)  
[Council Member - Jim Rotondo: Approve](#)  
[Council Member - Ryan Muller: Approve](#)  
[Council Member - Bill Starks: Approve](#)  
[Acting City Clerk-Treasurer - Beth King: N/A](#)  
[Chief of Police - Paul Antista: N/A](#)  
[Public Works Director - Ryan Fuller: N/A](#)  
[Special Legal Council - : N/A](#)  
[Court Clerk - Katy Henricksen: N/A](#)  
[Special Legal Council - Rosemary Larson: N/A](#)  
[Deputy Clerk - Kim Bendel: N/A](#)  
[City Attorney - Lisa Marshall: N/A](#)  
[City Attorney - Joanna Eide: N/A](#)

Task Order #6 - Motion made by Edmund Dunn to approve Skillings for \$336,000 – Reservoir location and design – includes earthquake seismic requirements. If not needed, cost approximately \$270,000. This also includes a grant of \$242,000 to reduce cost to the city.

[Council Member - Edmund Dunn: Motion](#)

[Council Member, Mayor pro tem - Yvonne Starks: 2nd](#)

[Mayor - Kimber Ivy: N/A](#)

[Council Member - Edmund Dunn: Approve](#)

[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)

[Council Member - Jim Rotondo: Approve](#)

[Council Member - Ryan Muller: Approve](#)

[Council Member - Bill Starks: Approve](#)

[Acting City Clerk-Treasurer - Beth King: N/A](#)

[Chief of Police - Paul Antista: N/A](#)

[Public Works Director - Ryan Fuller: N/A](#)

[Special Legal Council - : N/A](#)

[Court Clerk - Katy Henricksen: N/A](#)

[Special Legal Council - Rosemary Larson: N/A](#)

[Deputy Clerk - Kim Bendel: N/A](#)

[City Attorney - Lisa Marshall: N/A](#)

[City Attorney - Joanna Eide: N/A](#)

## **6) CITIZEN'S REQUEST TO BE HEARD:**

[07:33:14 PM \(01:11:05\)](#)

(Limit comments to 3 minutes per person, per Roy City Code (RCC) 1-5-6(D)). Please note: State law (RCW 42.17A.555) prohibits the use of facilities of a public office, including City Hall, to support or oppose a ballot measure or an election campaign for public office.

[07:33:44 PM \(01:11:35\)](#) Cindy Byrd

Request to allow additional time made by Cindy Byrd. Motion to allow an additional 3 minutes made by Bill Starks.

[Council Member - Bill Starks: Motion](#)

[Council Member, Mayor pro tem - Yvonne Starks: 2nd](#)

[Mayor - Kimber Ivy: N/A](#)

[Council Member - Edmund Dunn: Approve](#)

[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)

[Council Member - Jim Rotondo: Approve](#)

[Council Member - Ryan Muller: Approve](#)

[Council Member - Bill Starks: Approve](#)

[Acting City Clerk-Treasurer - Beth King: N/A](#)

[Chief of Police - Paul Antista: N/A](#)

[Public Works Director - Ryan Fuller: N/A](#)

[Special Legal Council - : N/A](#)

[Court Clerk - Katy Henricksen: N/A](#)

[Special Legal Council - Rosemary Larson: N/A](#)

[Deputy Clerk - Kim Bendel: N/A](#)

[City Attorney - Lisa Marshall: N/A](#)

[City Attorney - Joanna Eide: N/A](#)

[07:39:19 PM \(01:17:10\)](#) Shauna Baker – Pre litigation and revenue

Request made to allow additional time made by Shauna Baker. Motion to allow an additional 3 minutes made by Edmund Dunn.

[Council Member - Edmund Dunn: Motion](#)

[Council Member, Mayor pro tem - Yvonne Starks: 2nd](#)

[Mayor - Kimber Ivy: N/A](#)

[Council Member - Edmund Dunn: Approve](#)

[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)

[Council Member - Jim Rotondo: Disapprove](#)

[Council Member - Ryan Muller: Approve](#)

[Council Member - Bill Starks: Approve](#)

[Acting City Clerk-Treasurer - Beth King: N/A](#)

[Chief of Police - Paul Antista: N/A](#)

[Public Works Director - Ryan Fuller: N/A](#)

[Special Legal Council - : N/A](#)

[Court Clerk - Katy Henriksen: N/A](#)

[Special Legal Council - Rosemary Larson: N/A](#)

[Deputy Clerk - Kim Bendel: N/A](#)

[City Attorney - Lisa Marshall: N/A](#)

[City Attorney - Joanna Eide: N/A](#)

[07:46:23 PM \(01:24:14\)](#) Patty Haver – Election of Pro Tempe Mayor, PFAS, Clerk Treasurer position, citizen's requests.

Request made to allow additional time made by Patty Haver. Motion to allow an additional 3 minutes made by Yvonne Starks.

[Council Member, Mayor pro tem - Yvonne Starks: Motion](#)

[Council Member - Bill Starks: 2nd](#)

[Mayor - Kimber Ivy: N/A](#)

[Council Member - Edmund Dunn: Approve](#)

[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)

[Council Member - Jim Rotondo: Approve](#)

[Council Member - Ryan Muller: Approve](#)

[Council Member - Bill Starks: Approve](#)

[Acting City Clerk-Treasurer - Beth King: N/A](#)

[Chief of Police - Paul Antista: N/A](#)

[Public Works Director - Ryan Fuller: N/A](#)

[Special Legal Council - : N/A](#)

[Court Clerk - Katy Henriksen: N/A](#)

[Special Legal Council - Rosemary Larson: N/A](#)

[Deputy Clerk - Kim Bendel: N/A](#)

[City Attorney - Lisa Marshall: N/A](#)

[City Attorney - Joanna Eide: N/A](#)

Request made to allow additional time made by Patty Haver. Motion to allow an another additional 2 minutes made by Bill Starks.

[Council Member - Bill Starks: Motion](#)  
[Council Member, Mayor pro tem - Yvonne Starks: 2nd](#)  
[Mayor - Kimber Ivy: N/A](#)  
[Council Member - Edmund Dunn: Approve](#)  
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)  
[Council Member - Jim Rotondo: Approve](#)  
[Council Member - Ryan Muller: Approve](#)  
[Council Member - Bill Starks: Approve](#)  
[Acting City Clerk-Treasurer - Beth King: N/A](#)  
[Chief of Police - Paul Antista: N/A](#)  
[Public Works Director - Ryan Fuller: N/A](#)  
[Special Legal Council - : N/A](#)  
[Court Clerk - Katy Henricksen: N/A](#)  
[Special Legal Council - Rosemary Larson: N/A](#)  
[Deputy Clerk - Kim Bendel: N/A](#)  
[City Attorney - Lisa Marshall: N/A](#)  
[City Attorney - Joanna Eide: N/A](#)

[07:55:07 PM \(01:32:58\)](#) Carol DittBenner

[07:58:08 PM \(01:35:59\)](#) Darci Nevatt – Thank you and resignation from Planning Commission effective at 2/2025 meeting

- 7) **PUBLIC HEARING:**
- 8) **ORDINANCES:**
- 9) **RESOLUTIONS:**
- 10) **OLD BUSINESS:**
- 11) **NEW BUSINESS:**

**Election of new Mayor Pro-Temp**

[07:59:48 PM \(01:37:39\)](#)

Nominations: Edmund Dunn nominated Ryan Muller  
Yvonne withheld her opinion.  
Ryan Muller nominated Yvonne Starks  
Bill Starks nominated Yvonne Starks  
Jim Rotondo nominated Yvonne Starks  
Edmund withdrew his nomination.

Motion made by Bill Starks to elect Yvonne Starks as Mayor Pro Tem.

[Council Member - Bill Starks: Motion](#)  
[Council Member - Ryan Muller: 2nd](#)  
[Mayor - Kimber Ivy: N/A](#)  
[Council Member - Edmund Dunn: Disapprove](#)  
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)  
[Council Member - Jim Rotondo: Approve](#)  
[Council Member - Ryan Muller: Approve](#)  
[Council Member - Bill Starks: Approve](#)  
[Acting City Clerk-Treasurer - Beth King: N/A](#)  
[Chief of Police - Paul Antista: N/A](#)

[Public Works Director - Ryan Fuller: N/A](#)  
[Special Legal Council - : N/A](#)  
[Court Clerk - Katy Henricksen: N/A](#)  
[Special Legal Council - Rosemary Larson: N/A](#)  
[Deputy Clerk - Kim Bendel: N/A](#)  
[City Attorney - Lisa Marshall: N/A](#)  
[City Attorney - Joanna Eide: N/A](#)

Yvonne Starks was elected as Mayor Pro Tem. 4 Yes and 1 No

**12) MAYOR REPORTS:**

**13) COUNCIL REPORTS:**

**14) BUILDING PERMITS:**

**2024-A1 Perez – Deck/porch/floor/roof/windows – CLOSED**

**2024-A2 Garcia – Siding/deck/stairs/roof alter. - CLOSED**

**2024-A3 Baker – Roof – CLOSED**

**2024-A4 Powell – Mobile Home installation – CLOSED**

**2024-A5 Mazzerle – Heat Pump/Air Handler – CLOSED**

**2024-A6 Callanan – Heat Pump/Air Handler – CLOSED**

**2024-A7 Harvey – Roof - CLOSED**

**2024-A8 Timson – Emer repair/replace siding – HOUSE SOLD – NO INSPECTION  
REQUESTED BY SELLER PRIOR TO CLOSING**

**2024-A9 Connolly – Windows – IN PROGRESS**

**2024-A10 Muller – Build garage – IN PROGRESS**

**2024-A11 Bourne – HVAC unit install – CLOSED – FINAL INSPECTION  
COMPLETED 10-16-2024**

**2024-A12 Roy City Hall – Install monitor for FACO - CLOSED**

**2024-A13 Community Center – Fire Alarm Replacement - CLOSED**

**2024-A14a Salazar – Insp for potential 1977 Mobile Home - DENIED**

**2024-A14b Salazar – Insp for potential 1981 Mobile Home – IN PROGRESS**

**2024-A15 Nelson – Stop Work order for land clearing/grading- NO CHANGE**

**2024-A16 Starks – STOP WORK ORDER FOR PORCH WORK STARTED 7-2024 –  
PERMIT APPLIED 9-11-2024. INSPECTION 10-11-2024. FINAL  
INSPECTION 10-28-2024 – CLOSED**

**Moreno 220 1<sup>ST</sup> ST E – STOP WORK ORDER- SIDING – NO PERMIT APPLIED FOR  
TO DATE. WORK HAS BEEN COMPLETED. PROPERTY IN PROCESS  
OF PENALTIES.**

**2024-A17 Clark & CO – Siding – IN PROGRESS**

**2024-A18 Gundstrom – Enclosed Patio – IN PROGRESS**

**2024-A19 Linares – Window Replacement – PENDING FINAL INSPECTION**

**2024-A20 Rotondo, Jerry – Demo garage – CLOSED**

**2024-A21 Linares – Siding Replacement – PENDING FINAL INSPECTION**

**Bethel School District – Roy Elementary portable – Interior renovations including  
restroom and kitchen reconfiguration – PERMIT APPLIED FOR 6/2024.  
NOT ISSUED DUE TO LOSS OF COMMUNICATION BETWEEN PWD  
AND CONTRACTOR. IN PROCESS OF CALCULATING FEES.**

12) **ADDITIONAL MATTERS:**

**Letter received**

[08:01:27 PM \(01:39:18\)](#) Acting City Clerk Treasurer, Beth King read a letter sent from Association of Washington Cities Risk Management Service Agency (AWC RMSA) to the council.

13) **EXECUTIVE SESSION:**

*RCW 40.30.110*

- (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party.
- (ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or
- (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation, or legal risks is likely to result in an adverse legal or financial consequence to the agency.

14) **Next meeting:** STUDY SESSION AND REGULAR MEETING scheduled for **February 10, 2025, at 6:30 PM and 7:00 PM.**

15) **ADJOURNMENT**

[08:09:31 PM \(01:47:22\)](#)

[Council Member - Bill Starks: Motion](#)

[Council Member - Edmund Dunn: 2nd](#)

[Mayor - Kimber Ivy: N/A](#)

[Council Member - Edmund Dunn: Approve](#)

[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)

[Council Member - Jim Rotondo: Approve](#)

[Council Member - Ryan Muller: Approve](#)

[Council Member - Bill Starks: Approve](#)

[Acting City Clerk-Treasurer - Beth King: N/A](#)

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[City Attorney - Lisa Marshall: N/A](#)

[City Attorney - Joanna Eide: N/A](#)

COUNCIL MEMEBERS: PLEASE LEAVE ALL DOCUMENTS, WITH NOTES OR ANY MARKINGS OF ANY KIND, AS THEY ARE SUBJECT TO PUBLIC RECORDS REQUESTS. THANK YOU.