

**City of Roy Special Council Meeting MINUTES**  
**Roy City Hall Study & Work Sessions and Council Meeting 12/02/2024**  
Monday, 12/02/2024, at 6:30 PM and 7:00 PM PST

Roy City Council Meetings are held in person at 216 McNaught Street South, Roy, WA 98580, and virtually on Microsoft Teams. Registration is required to attend virtually; please use the link below to log into the meeting digitally.

Teams Meeting :

Meeting ID: 263 963 071 36

Passcode: MB6XT26t

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_MTA3NWEyOTYtMmNiNi00MmlxLTlkNmItNTImNDk3MTZmYzdi%40tHread.v2/0?context=%7b%22Tid%22%3a%2212dac341-11ee-4688-b148-560db4fb0cbf%22%2c%22Oid%22%3a%2279a48818-3246-4765-a88e-1eb26311caea%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MTA3NWEyOTYtMmNiNi00MmlxLTlkNmItNTImNDk3MTZmYzdi%40tHread.v2/0?context=%7b%22Tid%22%3a%2212dac341-11ee-4688-b148-560db4fb0cbf%22%2c%22Oid%22%3a%2279a48818-3246-4765-a88e-1eb26311caea%22%7d)

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**ROY CITY COUNCIL: STUDY & WORK SESSION**

**Roy City Hall – 12/02/2024 – 6:30 PM**

Notes from Roy City Code:

**1-5-3 MEETING TYPES; TIMES AND PLACES; NONATTENDANCE:**

C. Study Sessions: Immediately preceding each regular meeting at seven o'clock (6:30) P.M., the council may hold a study session for the purpose of providing the council with background information and briefing on items forthcoming on the meeting agenda or such other business that may arise before the council during the meeting. (Ord. 1014, 01/08/2024)

Discussion Topics:

**ROY CITY COUNCIL: SPECIAL COUNCIL MEETING**  
**Roy City Hall – 12/02/2024 - 7:00 PM**

**1) CALL TO ORDER AND ATTENDANCE/ABSENCE STATEMENT**

06:59:55 PM (00:40:42)

Mayor - Kimber Ivy: Present  
Council Member - Edmund Dunn: Present  
Council Member, Mayor pro tem - Yvonne Starks: Present  
Council Member - Jim Rotondo: Absent  
Council Member - Ryan Muller: Present  
Council Member - Bill Starks: Present  
Acting City Clerk-Treasurer - Beth King: Present  
Chief of Police - Paul Antista: Present  
Public Works Director - Ryan Fuller: Absent  
Special Legal Council - : Absent  
Court Clerk - Katy Henricksen: Absent  
Special Legal Council - Rosemary Larson: Absent  
Deputy Clerk - Kim Bendel: Absent  
City Attorney - Lisa Marshall: Absent  
City Attorney - Joanna Eide: Present

**2) PLEDGE OF ALLEGIANCE**

07:00:13 PM (00:41:00)

**3) CONSENT AGENDA:**

07:00:43 PM (00:41:30)

- a) Minutes: Regular Meeting 10-21-2024  
Special Meeting 11-4-2024
- b) Vouchers: #37041-37081  
Payroll and Claims Check  
Payroll Total = **\$18,890.58**  
Claim/EFT/Draft/Excise Tax Totals = **\$150,828.12**  
Total Vouchers Paid = **\$169,718.70**
- c) Current Treasurers Report

Proposed Motion: “Motion to approve the Consent Agendas as prepared.”

07:05:55 PM (00:46:42) ***Yvonne Starks made a motion to remove the minutes from the 11-4-2024 meeting from the Consent Agenda to be discussed at the 12/9/2024 Regular meeting.***

Council Member, Mayor pro tem - Yvonne Starks: Motion  
Council Member - Bill Starks: 2nd  
Mayor - Kimber Ivy: N/A

[Council Member - Edmund Dunn: Disapprove](#)  
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)  
[Council Member - Jim Rotondo: Absent](#)  
[Council Member - Ryan Muller: Approve](#)  
[Council Member - Bill Starks: Approve](#)  
[Acting City Clerk-Treasurer - Beth King: N/A](#)  
[Chief of Police - Paul Antista: N/A](#)  
[Public Works Director - Ryan Fuller: N/A](#)  
[Special Legal Council - : N/A](#)  
[Court Clerk - Katy Henriksen: N/A](#)  
[Special Legal Council - Rosemary Larson: N/A](#)  
[Deputy Clerk - Kim Bendel: N/A](#)  
[City Attorney - Lisa Marshall: N/A](#)  
[City Attorney - Joanna Eide: N/A](#)

**07:06:39 PM (00:47:26) Bill Starks made a motion to approve the Consent Agenda as amended.**

[Council Member - Bill Starks: Motion](#)  
[Council Member, Mayor pro tem - Yvonne Starks: 2nd](#)  
[Mayor - Kimber Ivy: N/A](#)  
[Council Member - Edmund Dunn: Approve](#)  
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)  
[Council Member - Jim Rotondo: Absent](#)  
[Council Member - Ryan Muller: Approve](#)  
[Council Member - Bill Starks: Approve](#)  
[Acting City Clerk-Treasurer - Beth King: N/A](#)  
[Chief of Police - Paul Antista: N/A](#)  
[Public Works Director - Ryan Fuller: N/A](#)  
[Special Legal Council - : N/A](#)  
[Court Clerk - Katy Henriksen: N/A](#)  
[Special Legal Council - Rosemary Larson: N/A](#)  
[Deputy Clerk - Kim Bendel: N/A](#)  
[City Attorney - Lisa Marshall: N/A](#)  
[City Attorney - Joanna Eide: N/A](#)

### **SIGN VOUCHER SLIPS**

**4) PROCLAMATIONS AND PRESENTATIONS:**  
**07:07:09 PM (00:47:56) NO PRESENTATIONS, SKILLINGS UPDATE**  
**MOVED TO 12/9/2024 MEETING.**

**i) Skillings Update- John Hnitashin**

**5) OLD BUSINESS:**  
**07:07:18 PM (00:48:05)**

At the request of Council Member Muller agenda item added- **Reallocate APRA Funds:**

The Remaining \$70,000 divided to Skilling's, BHC, and Legal items OR to be used in the general fund as needed:

(We have 300k in the water fund that can be used for water. Budget retreat: Water monies cannot go to anything but water, but ARPA can be moved around to other funds to bolster other projects that need funding.)

Proposed Motion: "I move to reallocate the \$70,000 ARPA funds as follows:

”

**07:11:49 PM (00:52:36) Bill Starks made a motion that the ARPA funds remain in the water fund. By consent, the funding will remain in the water fund.**

- i) BHC Task Order – (please refer to presented documents in previous meeting packets) **NO ACTION TAKEN AS FUNDING WAS NOT APPROVED FOR REMAINDER OF YEAR.*****
- ii) Christmas Parade – Chief Antista***

**07:12:33 PM (00:53:20) Chief Antista proposed that the Council approve the parade as all of the required documents and map was submitted and approved by Police and Public Works.**

Council Member - Edmund Dunn: Motion

Council Member, Mayor pro tem - Yvonne Starks: 2nd

Mayor - Kimber Ivy: N/A

Council Member - Edmund Dunn: Approve

Council Member, Mayor pro tem - Yvonne Starks: Approve

Council Member - Jim Rotondo: Absent

Council Member - Ryan Muller: Approve

Council Member - Bill Starks: Approve

Acting City Clerk-Treasurer - Beth King: N/A

Chief of Police - Paul Antista: N/A

Public Works Director - Ryan Fuller: N/A

Special Legal Council - : N/A

Court Clerk - Katy Henricksen: N/A

Special Legal Council - Rosemary Larson: N/A

Deputy Clerk - Kim Bendel: N/A

City Attorney - Lisa Marshall: N/A

City Attorney - Joanna Eide: N/A

## **7) ORDINANCES:**

**07:14:34 PM (00:55:21)**

### **A) ORDINANCE NO. 1019**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY,  
WASHINGTON, ADOPTING THE CITY OF ROY BUDGET FOR 2025;  
SETTING FORTH CITY ESTIMATED REVENUES AND APPROPRIATIONS;  
ESTABLISHING CITY JOB CLASSIFICATIONS AND PAY RANGES;  
PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE  
DATE.

- a) Staff Briefing: City Clerk-Treasurer
- b) Council Deliberation
- c) Proposed Motion: Motion to \_\_\_\_\_ ORD 1019: (Read Ordinance as written above)

**NO VOTE TAKEN**

[07:22:25 PM \(01:03:12\)](#)

**B) ORDINANCE 1021**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY, WASHINGTON,  
RELATING TO CITY BOARDS AND COMMITTEES; AMENDING CHAPTER 2-5 OF THE ROY  
MUNICIPAL CODE TO CHANGE THE HISTORIC COMMISSION TO A HISTORIC  
COMMITTEE; PROVIDING FOR SEVERABILITY AND PUBLICATION; AND SETTING AN  
EFFECTIVE DATE.

- a) Staff Briefing: Historic Commissioners Report
- b) Council Deliberation
- c) Proposed Motion: Motion to \_\_\_\_\_ ORD 1021: (Read Ordinance as written above)

[07:34:08 PM \(01:14:55\)](#) ***Ryan Muller made the suggestion to leave as is, but that the members of the commission are able to form a subcommittee. All Council members nodded and voiced their agreement. No vote was taken.***

[07:34:27 PM \(01:15:14\)](#)

**C) ORDINANCE 1022**

AN ORDINANCE OF THE CITY OF ROY, WASHINGTON ADDING THE POSITION OF ASSISTANT CITY CLERK; PROVIDING FOR SEVERABILITY; ESTABLISHING AN EFFECTIVE DATE; AND PROVIDING FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY

a) Staff Briefing: See Staff Report

b) Council Deliberation

c) Proposed Motion: Motion to \_\_\_\_\_ ORD 1022: (Read Ordinance as written above)

***NO VOTE TAKEN***

[07:34:50 PM \(01:15:37\)](#)

**D) ORDINANCE NO. 1023**

AN ORDINANCE OF THE CITY OF ROY, WASHINGTON, ADOPTING CERTAIN FINDINGS OF FACT; AMENDING THE CITY'S 2024 BUDGET; PROVIDING FOR SEVERABILITY; ESTABLISHING AN EFFECTIVE DATE; AND PROVIDING FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

a) Staff Briefing: Tara Dunford

b) Council Deliberation

c) Proposed Motion: Motion to \_\_\_\_\_ ORD 1023: (Read Ordinance as written above)

[07:39:01 PM \(01:19:48\)](#) ***Bill Starks made a motion to approve Ordinance 1023.***

[Council Member - Bill Starks: Motion](#)

[Council Member - Edmund Dunn: 2nd](#)

[Mayor - Kimber Ivy: N/A](#)

[Council Member - Edmund Dunn: Approve](#)

[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)

[Council Member - Jim Rotondo: Absent](#)

[Council Member - Ryan Muller: Approve](#)

[Council Member - Bill Starks: Approve](#)

[Acting City Clerk-Treasurer - Beth King: N/A](#)

[Chief of Police - Paul Antista: N/A](#)

[Public Works Director - Ryan Fuller: N/A](#)

[Special Legal Council - : N/A](#)

[Court Clerk - Katy Henricksen: N/A](#)

[Special Legal Council - Rosemary Larson: N/A](#)

[Deputy Clerk - Kim Bendel: N/A](#)

[City Attorney - Lisa Marshall: N/A](#)

[City Attorney - Joanna Eide: N/A](#)

**8) EXECUTIVE SESSION:**

*RCW 40.30.110*

- (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party.
- (ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or
- (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation, or legal risks is likely to result in an adverse legal or financial consequence to the agency.

***Next meeting:*** REGULAR MEETING scheduled for the **December 9<sup>th</sup> at 6:30 PM**

**9) ADJOURNMENT**

07:39:51 PM (01:20:38)

Council Member - Edmund Dunn: Motion

Council Member - Bill Starks: 2nd

Mayor - Kimber Ivy: N/A

Council Member - Edmund Dunn: Approve

Council Member, Mayor pro tem - Yvonne Starks: Approve

Council Member - Jim Rotondo: Absent

Council Member - Ryan Muller: Approve

Council Member - Bill Starks: Approve

Acting City Clerk-Treasurer - Beth King: N/A

Chief of Police - Paul Antista: N/A

Public Works Director - Ryan Fuller: N/A

Special Legal Council - : N/A

Court Clerk - Katy Henricksen: N/A

Special Legal Council - Rosemary Larson: N/A

Deputy Clerk - Kim Bendel: N/A

City Attorney - Lisa Marshall: N/A

City Attorney - Joanna Eide: N/A

COUNCIL MEMEBERS: PLEASE LEAVE ALL DOCUMENTS, WITH NOTES OR ANY MARKINGS OF ANY KIND, AS THEY ARE SUBJECT TO PUBLIC RECORDS REQUESTS. THANK YOU.