

City of Roy Council Meeting Agenda MINUTES
Roy City Hall Study & Work Sessions and Council Meeting 11/18/2024
Monday, 11/18/2024, at 6:30 PM and 7:00 PM PST

Roy City Council Meetings are held in person at 216 McNaught Street South, Roy, WA 98580, and virtually on Microsoft Teams. Registration is required to attend virtually; please use the link below to log into the meeting digitally.

Teams Meeting :

Meeting ID: 284 956 506 40

Passcode: DeaKWi

https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzJlMjVlZlItM2U2YS00YTdiLTliYmYtYzU3MjgyNTY4MGJl%40thead.v2/0?context=%7b%22Tid%22%3a%2212dac341-11ee-4688-b148-560db4fb0cbf%22%2c%22Oid%22%3a%229cf58072-9533-4231-87f9-6c7fc325790d%22%7d

ROY CITY COUNCIL: STUDY & WORK SESSION

Roy City Hall – 11/18/2024 – 6:30PM

Notes from Roy City Code:

1-5-3 MEETING TYPES; TIMES AND PLACES; NONATTENDANCE:

C. Study Sessions: Immediately preceding each regular meeting at seven o'clock (6:30) P.M., the council may hold a study session for the purpose of providing the council with background information and briefing on items forthcoming on the meeting agenda or such other business that may arise before the council during the meeting. (Ord. 1014, 01/08/2024)

Discussion Topics:

ROY CITY COUNCIL: REGULAR COUNCIL MEETING

Roy City Hall – 11/18/2024 - 7:00 PM

1) CALL TO ORDER AND ATTENDANCE/ABSENCE STATEMENT

2) 06:59:29 PM (00:32:06)

Mayor - Kimber Ivy: Present

Council Member - Edmund Dunn: Present

Council Member, Mayor pro tem - Yvonne Starks: Present

Council Member - Jim Rotondo: Absent

Council Member - Ryan Muller: Present

Council Member - Bill Starks: Present

Acting City Clerk-Treasurer - Beth King: Present

Chief of Police - Paul Antista: Present

Public Works Director - Ryan Fuller: Present

Special Legal Council - : Absent

Court Clerk - Katy Henricksen: Absent

Special Legal Council - Rosemary Larson: Absent

Deputy Clerk - Kim Bendel: Absent

City Attorney - Lisa Marshall: Present

3) PLEDGE OF ALLEGIANCE

06:59:41 PM (00:32:18)

4) CONSENT AGENDA:

07:00:30 PM (00:33:06)

a) Minutes: Regular Meeting 10-21-2024

b) Special Meeting 11-4-2024

c) Vouchers: #37041-37081

Payroll and Claims Check

Payroll Total = **\$18,890.58**

Claim/EFT/Draft/Excise Tax Totals = **\$150,828.12**

Total Vouchers Paid = **\$169,718.70**

d) Current Treasurers Report

Proposed Motion: "Motion to approve the Consent Agendas as prepared."

Bill Starks and Yvonne Starks were not in agreement with the minutes from 11-4-2024 meeting regarding the 15-minute recess to return the courtroom to order.

07:09:24 PM (00:42:01) Yvonne Starks made a motion to table the Consent Agenda to the 12/2/2024

Special Meeting.

Council Member, Mayor pro tem - Yvonne Starks: Motion

Council Member - Ryan Muller: 2nd

Mayor - Kimber Ivy: N/A

[Council Member - Edmund Dunn: Disapprove](#)
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)
[Council Member - Jim Rotondo: Absent](#)
[Council Member - Ryan Muller: Approve](#)
[Council Member - Bill Starks: Approve](#)
[Acting City Clerk-Treasurer - Beth King: N/A](#)
[Chief of Police - Paul Antista: N/A](#)
[Public Works Director - Ryan Fuller: N/A](#)
[Special Legal Council - : N/A](#)
[Court Clerk - Katy Henriksen: N/A](#)
[Special Legal Council - Rosemary Larson: N/A](#)
[Deputy Clerk - Kim Bendel: N/A](#)
[City Attorney - Lisa Marshall: N/A](#)

SIGN VOUCHER SLIPS

5) PROCLAMATIONS AND PRESENTATIONS:

- a) [07:10:08 PM \(00:42:45\)](#) Public Works update – Ryan Fuller, Public Works Director
- b) [07:23:53 PM \(00:56:30\)](#) Police Department update – Paul Antista, Chief of Police
- c) [07:36:58 PM \(01:09:35\)](#) City update – Beth King, Acting City Clerk Treasurer

6) CITIZEN'S REQUEST TO BE HEARD:

(Limit comments to 3 minutes per person, per Roy City Code (RCC) 1-5-6(D)). Please note: State law (RCW 42.17A.555) prohibits the use of facilities of a public office, including City Hall, to support or oppose a ballot measure or an election campaign for public office.

[08:03:19 PM \(01:35:56\)](#) – ***Matt Ivy – Actions taken by council. Email submitted prior to meeting for the City Clerk Treasurer to read during this time.***

[08:06:38 PM \(01:39:15\)](#) – ***Shauna Baker – Police, water, frustrations. Time extension granted to allow a total of eight minutes.***

[08:15:58 PM \(01:48:35\)](#) – ***Cindy Byrd***

[08:19:39 PM \(01:52:16\)](#) – ***Patty Haver – Rodeo/water contract, planning commission, reallocation of funds.***

6) OLD BUSINESS:

[08:27:55 PM \(02:00:32\)](#)

i) Reallocate APRA Funds: See staff report

The \$77,869.44 was previously allocated to future water infrastructure. – additional \$3,886.77 funds to technological updates, 4k to comp plan, and divide the remaining to Skilling's, BHC, and Legal items:

(We have 300k sitting in the water fund that can be used for water. Budget retreat: Water monies cannot go to anything but water, but ARPA can be moved around to other funds to bolster other projects that need funding.)

Proposed Motion: "I move to reallocate the \$77,869.44 ARPA funds as

follows: \$3,886.77 additional funds to technological updates, \$4,000 Comprehensive Plan, \$73, 978.67 remaining for Contract services.”

09:00:41 PM (02:33:18) **Motion by Yvonne Starks to move \$7,869.44 from the ARPA funds in the water account over to the general fund to be allocated as follows: \$3,886.77 for the balance of the technology updates as previously approved, and the remaining \$3,982.67 for the Comp Plan additional costs to BHC (the remaining \$17.33 of the \$4,000 to come from the general fund that is already in a deficit).**

Council Member, Mayor pro tem - Yvonne Starks: Motion
Council Member - Ryan Muller: 2nd
Mayor - Kimber Ivy: N/A
Council Member - Edmund Dunn: Approve
Council Member, Mayor pro tem - Yvonne Starks: Approve
Council Member - Jim Rotondo: Absent
Council Member - Ryan Muller: Approve
Council Member - Bill Starks: Approve
Acting City Clerk-Treasurer - Beth King: N/A
Chief of Police - Paul Antista: N/A
Public Works Director - Ryan Fuller: N/A
Special Legal Council - : N/A
Court Clerk - Katy Henricksen: N/A
Special Legal Council - Rosemary Larson: N/A
Deputy Clerk - Kim Bendel: N/A
City Attorney - Lisa Marshall: N/A

ii) **BHC Task Order – (see document)**

7) NEW BUSINESS:

09:01:48 PM (02:34:25)

i **Christmas Parade – Chief Antista**

09:02:03 PM (02:34:40) **Motion by Edmund Dunn to table the decision on allowing the parade pending liability insurance.**

Council Member - Edmund Dunn: Motion
Council Member, Mayor pro tem - Yvonne Starks: 2nd
Mayor - Kimber Ivy: N/A
Council Member - Edmund Dunn: Approve
Council Member, Mayor pro tem - Yvonne Starks: Approve
Council Member - Jim Rotondo: Absent
Council Member - Ryan Muller: Approve
Council Member - Bill Starks: Approve
Acting City Clerk-Treasurer - Beth King: N/A
Chief of Police - Paul Antista: N/A
Public Works Director - Ryan Fuller: N/A
Special Legal Council - : N/A

[Court Clerk - Katy Henriksen: N/A](#)
[Special Legal Council - Rosemary Larson: N/A](#)
[Deputy Clerk - Kim Bendel: N/A](#)
[City Attorney - Lisa Marshall: N/A](#)

- ii **Budget Meeting 12/2/2024 at 6:30 PM**
All Council Members committed to attend the meeting.

8) PUBLIC HEARING:
[09:03:16 PM \(02:35:53\)](#)

PUBLIC HEARING ON REVENUE SOURCES

*Tara Dunford CPA

1. Public Hearing Opened
2. Staff Briefing
3. Public Comment on Revenue Sources (Limited to 5 minutes per person, per RCC 1-5-6(E))
4. Public Hearing Closed
5. [09:05:55 PM \(02:38:32\)](#)

9) PUBLIC HEARING:
[09:06:01 PM \(02:38:38\)](#)

PUBLIC HEARING ON PRELIMINARY BUDGET

*Tara Dunford CPA

1. Public Hearing Opened
2. Staff Briefing
3. Public Comment on Preliminary Budget 2025 (Limited to 5 minutes per person, per RCC 1-5-6(E))
[09:06:43 PM \(02:39:20\)](#) – *Cindy Byrd – Budget hearing*
4. Public Hearing Closed
[09:08:36 PM \(02:41:13\)](#)

11) ORDINANCES:
[09:08:41 PM \(02:41:18\)](#)

A) ORDINANCE NO. 1019

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY, WASHINGTON, ADOPTING THE CITY OF ROY BUDGET FOR 2025; SETTING FORTH CITY ESTIMATED REVENUES AND APPROPRIATIONS; ESTABLISHING CITY JOB CLASSIFICATIONS AND PAY RANGES; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

- a) Staff Briefing
- b) Council Deliberation
- c) Proposed Motion: Motion to _____ ORD 1019: (Read Ordinance as written above)

09:48:11 PM (03:20:48) Motion by Edmund Dunn to add a City Clerk Assistant position at 20 hours part time, \$12,500 salary, for a 6 month temporary contract, with monthly updates to council on revenue increases as a result of this position.

Council Member - Edmund Dunn: Motion

Council Member - Ryan Muller: 2nd

Mayor - Kimber Ivy: N/A

Council Member - Edmund Dunn: Approve

Council Member, Mayor pro tem - Yvonne Starks: Disapprove

Council Member - Jim Rotondo: Absent

Council Member - Ryan Muller: Approve

Council Member - Bill Starks: Disapprove

Acting City Clerk-Treasurer - Beth King: N/A

Chief of Police - Paul Antista: N/A

Public Works Director - Ryan Fuller: N/A

Special Legal Council - : N/A

Court Clerk - Katy Henricksen: N/A

Special Legal Council - Rosemary Larson: N/A

Deputy Clerk - Kim Bendel: N/A

City Attorney - Lisa Marshall: N/A

Motion made by Ryan Muller to reconsider the City Clerk Assistant temporary position at the 12/2/2024 meeting.

Council Member - Ryan Muller: Motion

Council Member - Edmund Dunn: 2nd

Mayor - Kimber Ivy: N/A

Council Member - Edmund Dunn: Approve

Council Member, Mayor pro tem - Yvonne Starks: Approve

Council Member - Jim Rotondo: Absent

Council Member - Ryan Muller: Approve

Council Member - Bill Starks: Approve

Acting City Clerk-Treasurer - Beth King: N/A

Chief of Police - Paul Antista: N/A

Public Works Director - Ryan Fuller: N/A

Special Legal Council - : N/A

Court Clerk - Katy Henricksen: N/A

Special Legal Council - Rosemary Larson: N/A

Deputy Clerk - Kim Bendel: N/A

City Attorney - Lisa Marshall: N/A

1st read of 2025 Budget. Discussion will continue at 12/2/2024 Special meeting.

B) ORDINANCE NO. 1020

AN ORDINANCE OF THE CITY OF ROY, PIECE COUNTY, WASHINGTON,
ESTABLISHING THE REGULAR TAX LEVY FOR THE YEAR 2025;
PROVIDING FOR SEVERABILITY; ESTABLISHING AN EFFECTIVE DATE,
AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

- a) Staff Briefing
- b) Council Deliberation
- c) Proposed Motion: Motion to _____ ORD 1020: (Read Ordinance as written above)

10:09:43 PM (03:42:20) **Bill Starks made a motion to approve a zero % increase for the 2025 property tax levy.**

Council Member - Bill Starks: Motion
Council Member, Mayor pro tem - Yvonne Starks: 2nd
Mayor - Kimber Ivy: N/A
Council Member - Edmund Dunn: Disapprove
Council Member, Mayor pro tem - Yvonne Starks: Approve
Council Member - Jim Rotondo: Absent
Council Member - Ryan Muller: Disapprove
Council Member - Bill Starks: Approve
Acting City Clerk-Treasurer - Beth King: N/A
Chief of Police - Paul Antista: N/A
Public Works Director - Ryan Fuller: N/A
Special Legal Council - : N/A
Court Clerk - Katy Henricksen: N/A
Special Legal Council - Rosemary Larson: N/A
Deputy Clerk - Kim Bendel: N/A
City Attorney - Lisa Marshall: N/A

10:12:32 PM (03:45:09) **Motion made by Bill Starks to approve a 1/10th of 1% increase for the 2025 property tax levy.**

Council Member - Bill Starks: Motion
Council Member, Mayor pro tem - Yvonne Starks: 2nd
Mayor - Kimber Ivy: N/A
Council Member - Edmund Dunn: Disapprove
Council Member, Mayor pro tem - Yvonne Starks: Approve
Council Member - Jim Rotondo: Absent
Council Member - Ryan Muller: Disapprove
Council Member - Bill Starks: Approve
Acting City Clerk-Treasurer - Beth King: N/A
Chief of Police - Paul Antista: N/A
Public Works Director - Ryan Fuller: N/A
Special Legal Council - : N/A
Court Clerk - Katy Henricksen: N/A
Special Legal Council - Rosemary Larson: N/A
Deputy Clerk - Kim Bendel: N/A
City Attorney - Lisa Marshall: N/A

10:17:24 PM (03:50:01) **Bill Starks made a motion to approve a zero % increase for the 2025 property tax levy.**

[Council Member - Bill Starks: Motion](#)
[Council Member, Mayor pro tem - Yvonne Starks: 2nd](#)
[Mayor - Kimber Ivy: N/A](#)
[Council Member - Edmund Dunn: Approve](#)
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)
[Council Member - Jim Rotondo: Absent](#)
[Council Member - Ryan Muller: Approve](#)
[Council Member - Bill Starks: Approve](#)
[Acting City Clerk-Treasurer - Beth King: N/A](#)
[Chief of Police - Paul Antista: N/A](#)
[Public Works Director - Ryan Fuller: N/A](#)
[Special Legal Council - : N/A](#)
[Court Clerk - Katy Henricksen: N/A](#)
[Special Legal Council - Rosemary Larson: N/A](#)
[Deputy Clerk - Kim Bendel: N/A](#)
[City Attorney - Lisa Marshall: N/A](#)

[10:18:10 PM \(03:50:47\)](#)

C) ORDINANCE 1021

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY, WASHINGTON, RELATING TO CITY BOARDS AND COMMITTEES; AMENDING CHAPTER 2-5 OF THE ROY MUNICIPAL CODE TO CHANGE THE HISTORIC COMMISSION TO A HISTORIC COMMITTEE; PROVIDING FOR SEVERABILITY AND PUBLICATION; AND SETTING AN EFFECTIVE DATE.

- a) Staff Briefing
- b) Council Deliberation
- c) Proposed Motion: Motion to _____ ORD 1021: (Read Ordinance as written above)

10:20:29 PM (03:53:06) Ryan Muller made a motion to approve the change of the Historic Commission to a Committee.

Council Member - Ryan Muller: Motion

Council Member - Edmund Dunn: 2nd

Mayor - Kimber Ivy: N/A

Council Member - Edmund Dunn: Approve

Council Member, Mayor pro tem - Yvonne Starks: Disapprove

Council Member - Jim Rotondo: Absent

Council Member - Ryan Muller: Approve

Council Member - Bill Starks: Disapprove

Acting City Clerk-Treasurer - Beth King: N/A

Chief of Police - Paul Antista: N/A

Public Works Director - Ryan Fuller: N/A

Special Legal Council - : N/A

Court Clerk - Katy Henricksen: N/A

Special Legal Council - Rosemary Larson: N/A

Deputy Clerk - Kim Bendel: N/A

City Attorney - Lisa Marshall: N/A

10:29:12 PM (04:01:49) Motion made by Bill Starks to table further discussion to the 12/2/2024 Special meeting.

Council Member - Bill Starks: Motion

Council Member, Mayor pro tem - Yvonne Starks: 2nd

Mayor - Kimber Ivy: N/A

Council Member - Edmund Dunn: Disapprove

Council Member, Mayor pro tem - Yvonne Starks: Approve

Council Member - Jim Rotondo: Absent

Council Member - Ryan Muller: Approve

Council Member - Bill Starks: Approve

Acting City Clerk-Treasurer - Beth King: N/A

Chief of Police - Paul Antista: N/A

Public Works Director - Ryan Fuller: N/A

Special Legal Council - : N/A

Court Clerk - Katy Henricksen: N/A

Special Legal Council - Rosemary Larson: N/A

Deputy Clerk - Kim Bendel: N/A

City Attorney - Lisa Marshall: N/A

D) ORDINANCE 1022
TABLED UNTIL 12/2/2024 MEETING

AN ORDINANCE OF THE CITY OF ROY, WASHINGTON ADDING THE POSITION OF ASSISTANT CITY CLERK; PROVIDING FOR SEVERABILITY; ESTABLISHING AN EFFECTIVE DATE; AND PROVIDING FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY

- a) Staff Briefing
- b) Council Deliberation
- c) Proposed Motion: Motion to _____ ORD 1022: (Read Ordinance as written above)

12) MAYOR REPORTS:

13) COUNCIL REPORTS:

14) BUILDING PERMITS:

- 2024-A1 Perez – Deck/porch/floor/roof/windows – CLOSED**
- 2024-A2 Garcia – Siding/deck/stairs/roof alter. - CLOSED**
- 2024-A3 Baker – Roof – CLOSED**
- 2024-A4 Powell – Mobile Home installation – IN PROGRESS**
- 2024-A5 Mazzerle – Heat Pump/Air Handler – CLOSED**
- 2024-A6 Callanan – Heat Pump/Air Handler – CLOSED**
- 2024-A7 Harvey – Roof - CLOSED**
- 2024-A8 Timson – Emer repair/replace siding – NEEDS INSPECTION**
- 2024-A9 Connolly – Windows – IN PROGRESS**
- 2024-A10 Muller – Build garage – IN PROGRESS**
- 2024-A11 Bourne – HVAC unit install – CLOSED – FINAL INSPECTION COMPLETED 10-16-2024**
- 2024-A12 Roy City Hall – Install monitor for FACO - CLOSED**
- 2024-A13 Community Center – Fire Alarm Replacement - CLOSED**
- 2024-A14a Salazar – Insp for potential 1977 Mobile Home - DENIED**
- 2024-A14b Salazar – Insp for potential 1981 Mobile Home – IN PROGRESS**
- 2024-A15 Nelson – Stop Work order for land clearing/grading- NO CHANGE**
- 2024-A16 Starks – STOP WORK ORDER FOR PORCH WORK STARTED 7-2024 – PERMIT APPLIED 9-11-2024. INSPECTION 10-11-2024. FINAL INSPECTION 10-28-2024 – CLOSED**
- MORENO 220 1ST ST E – STOP WORK ORDER- SIDING – NO PERMIT APPLIED FOR TO DATE. WORK HAS BEEN COMPLETED. PROPERTY IN PROCESS OF PENALTIES.**
- 2024-A17 CLARK & CO – Siding – IN PROGRESS**
- 2024-A18 GUNDSTROM – Enclosed Patio – IN PROGRESS**
- 2024-A19 LINARES – Window Replacement – IN PROGRESS**

15) **ADDITIONAL MATTERS:**

16) **EXECUTIVE SESSION:**

RCW 40.30.110

- (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party.
- (ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or
- (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation, or legal risks is likely to result in an adverse legal or financial consequence to the agency.

Next meeting: SPECIAL MEETING (Pending council confirmation tonight) set for **DECEMBER 2nd, 2024 at 6:30 PM** and a REGULAR MEETING scheduled for the **December 9th at 6:30 PM**

17) **ADJOURNMENT**

10:34:38 PM (04:07:15) ***Bill Starks made a motion to adjourn the meeting.***

Council Member - Bill Starks: Motion
Council Member, Mayor pro tem - Yvonne Starks: 2nd
Mayor - Kimber Ivy: N/A
Council Member - Edmund Dunn: Approve
Council Member, Mayor pro tem - Yvonne Starks: Approve
Council Member - Jim Rotondo: Absent
Council Member - Ryan Muller: Approve
Council Member - Bill Starks: Approve
Acting City Clerk-Treasurer - Beth King: N/A
Chief of Police - Paul Antista: N/A
Public Works Director - Ryan Fuller: N/A
Special Legal Council - : N/A
Court Clerk - Katy Henricksen: N/A
Special Legal Council - Rosemary Larson: N/A
Deputy Clerk - Kim Bendel: N/A
City Attorney - Lisa Marshall: N/A

COUNCIL MEMEBERS: PLEASE LEAVE ALL DOCUMENTS, WITH NOTES OR ANY MARKINGS OF ANY KIND, AS THEY ARE SUBJECT TO PUBLIC RECORDS REQUESTS. THANK YOU.