

**City of Roy Council Meeting MINUTES**  
**Roy City Hall Study & Work Sessions and Council Meeting 10/21/2024**  
Monday, 10/21/2024, at 6:30 PM and 7:00 PM PST

Roy City Council Meetings are held in person at 216 McNaught Street South, Roy, WA 98580, and virtually on Microsoft Teams. Registration is required to attend virtually; please use the link below to log into the meeting digitally.

Teams Meeting :

Meeting ID: 284 956 506 40

Passcode: DeaKWi

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YzJlMjVlZTltM2U2YS00YTdiLTliYmYtYzU3MjgyNTY4MGJl%40thead.v2/0?context=%7b%22id%22%3a%2212dac341-11ee-4688-b148-560db4fb0cbf%22%2c%22oid%22%3a%229cf58072-9533-4231-87f9-6c7fc325790d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzJlMjVlZTltM2U2YS00YTdiLTliYmYtYzU3MjgyNTY4MGJl%40thead.v2/0?context=%7b%22id%22%3a%2212dac341-11ee-4688-b148-560db4fb0cbf%22%2c%22oid%22%3a%229cf58072-9533-4231-87f9-6c7fc325790d%22%7d)

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**ROY CITY COUNCIL: STUDY & WORK SESSION**

**Roy City Hall – 10/21/2024 – 6:30PM**

Notes from Roy City Code:

**1-5-3 MEETING TYPES; TIMES AND PLACES; NONATTENDANCE:**

C. Study Sessions: Immediately preceding each regular meeting at seven o'clock (6:30) P.M., the council may hold a study session for the purpose of providing the council with background information and briefing on items forthcoming on the meeting agenda or such other business that may arise before the council during the meeting. (Ord. 1014, 01/08/2024)

Discussion Topics:

**ROY CITY COUNCIL: REGULAR COUNCIL MEETING**  
**Roy City Hall – 10/21/2024 - 7:00 PM**

**1) CALL TO ORDER AND ATTENDANCE/ABSENCE STATEMENT**

07:01:00 PM (00:34:36)

Mayor - Kimber Ivy: Present

Council Member, Mayor pro tem - Yvonne Starks: Present

Council Member - Jim Rotondo: Present **via phone**

Council Member - Bill Starks: Present

Council Member - Edmund Dunn: Present

Acting City Clerk-Treasurer - Beth King: Present

Chief of Police - Paul Antista: Present

City Attorney - David Galazin: Present

**2) PLEDGE OF ALLEGIANCE**

07:01:19 PM (00:34:55)

**3) Council Position 4 Appointment**

07:01:41 PM (00:35:17)

Council Member - Bill Starks: Motion

Council Member - Edmund Dunn: 2nd

Mayor - Kimber Ivy: N/A

Council Member, Mayor pro tem - Yvonne Starks: Approve

Council Member - Jim Rotondo: Approve

Council Member - : Absent

Council Member - Bill Starks: Approve

Council Member - Edmund Dunn: Approve

Acting City Clerk-Treasurer - Beth King: N/A

Chief of Police - Paul Antista: N/A

Public Works Director - Ryan Fuller: N/A

Special Legal Council - : N/A

Court Clerk - Katy Henricksen: N/A

Special Legal Council - Rosemary Larson: N/A

Deputy Clerk - Kim Bendel: N/A

City Attorney - David Galazin: N/A

**4) CITIZEN'S REQUEST TO BE HEARD:** (Limit comments to 3 minutes per person, per Roy City Code (RCC) 1-5-6(D)). Please note: State law (RCW 42.17A.555) prohibits the use of facilities of a public office, including City Hall, to support or oppose a ballot measure or an election campaign for public office.

07:10:16 PM (00:43:52) **Cindy Byrd**

Council Member, Mayor pro tem - Yvonne Starks: Motion

Council Member - Bill Starks: 2nd

Mayor - Kimber Ivy: N/A  
Council Member, Mayor pro tem - Yvonne Starks: Approve  
Council Member - Jim Rotondo: Approve  
Council Member - : Absent  
Council Member - Bill Starks: Approve  
Council Member - Edmund Dunn: Approve  
Acting City Clerk-Treasurer - Beth King: N/A  
Chief of Police - Paul Antista: N/A  
Public Works Director - Ryan Fuller: N/A  
Special Legal Council - : N/A  
Court Clerk - Katy Henricksen: N/A  
Special Legal Council - Rosemary Larson: N/A  
Deputy Clerk - Kim Bendel: N/A  
City Attorney - David Galazin: N/A

07:17:19 PM (00:50:55) Carol DittBenner

07:22:18 PM (00:55:54) Shauna Baker – Ending Police

07:25:58 PM (00:59:34) Patty Haver – Water issue, ARPA funds, and citizen questions.

**5) CONSENT AGENDA:**

07:30:08 PM (01:03:44)

a) Minutes: Regular Meeting 09-09-2024

b) Vouchers: #37009-#37040

Payroll and Claims Check

Payroll Total = **\$53,885.42**

Claim/EFT/Draft/Excise Tax Totals = **\$42,562.15**

Total Vouchers Paid = **\$96,447.57**

c) Current Treasurers Report

Proposed Motion: “Motion to approve the Consent Agendas as prepared”

Council Member - Edmund Dunn: Motion

Council Member, Mayor pro tem - Yvonne Starks: 2nd

Mayor - Kimber Ivy: N/A

Council Member, Mayor pro tem - Yvonne Starks: Approve

Council Member - Jim Rotondo: Approve

Council Member - Ryan Muller: Approve

Council Member - Bill Starks: Approve

Council Member - Edmund Dunn: Approve

Acting City Clerk-Treasurer - Beth King: N/A

Chief of Police - Paul Antista: N/A

Public Works Director - Ryan Fuller: N/A

Special Legal Council - : N/A

Court Clerk - Katy Henricksen: N/A

Special Legal Council - Rosemary Larson: N/A

Deputy Clerk - Kim Bendel: N/A

City Attorney - David Galazin: N/A

**SIGN VOUCHER SLIPS**

**6) PROCLAMATIONS AND PRESENTATIONS:**

07:30:49 PM (01:04:25)

a) Skillings Update – John Hnitashin

07:30:54 PM (01:04:30) **Motion made to approve Task Order**

**#5:** 08:08:25 PM (01:42:01)

Council Member - Edmund Dunn: Motion

Council Member - Ryan Muller: 2nd

Mayor - Kimber Ivy: N/A

Council Member, Mayor pro tem - Yvonne Starks: Disapprove

Council Member - Jim Rotondo: Disapprove

Council Member - Ryan Muller: Disapprove

Council Member - Bill Starks: Disapprove

Council Member - Edmund Dunn: Approve

Acting City Clerk-Treasurer - Beth King: N/A

Chief of Police - Paul Antista: N/A

Public Works Director - Ryan Fuller: N/A

Special Legal Council - : N/A

Court Clerk - Katy Henriksen: N/A

Special Legal Council - Rosemary Larson: N/A

Deputy Clerk - Kim Bendel: N/A

City Attorney - David Galazin: N/A

b) Chief of Police- Paul Antista

08:21:10 PM (01:54:46) **CLEAR Proposal**

08:29:26 PM (02:03:02) **Jim Rotondo disconnected his phone attendance.**

08:30:00 PM (02:03:36) **CLEAR Proposal discussion continued: \$250 per month**

08:35:52 PM (02:09:28)

Council Member - Edmund Dunn: Motion

Council Member - Ryan Muller: 2nd

Mayor - Kimber Ivy: N/A

Council Member, Mayor pro tem - Yvonne Starks: Disapprove

Council Member - Jim Rotondo: Absent

Council Member - Ryan Muller: Approve

Council Member - Bill Starks: Approve

Council Member - Edmund Dunn: Approve

Acting City Clerk-Treasurer - Beth King: N/A

Chief of Police - Paul Antista: N/A

Public Works Director - Ryan Fuller: N/A

Special Legal Council - : N/A

Court Clerk - Katy Henriksen: N/A

Special Legal Council - Rosemary Larson: N/A

Deputy Clerk - Kim Bendel: N/A

City Attorney - David Galazin: N/A

08:30:58 PM (02:04:34) **Lydar presentation: Motion to purchase one unit:**

Council Member - Ryan Muller: Motion

Council Member - Edmund Dunn: 2nd

Mayor - Kimber Ivy: N/A

Council Member, Mayor pro tem - Yvonne Starks: Approve

Council Member - Jim Rotondo: Absent

Council Member - Ryan Muller: Approve

Council Member - Bill Starks: Approve

Council Member - Edmund Dunn: Approve

Acting City Clerk-Treasurer - Beth King: N/A

Chief of Police - Paul Antista: N/A

Public Works Director - Ryan Fuller: N/A

Special Legal Council - : N/A

Court Clerk - Katy Henricksen: N/A

Special Legal Council - Rosemary Larson: N/A

Deputy Clerk - Kim Bendel: N/A

City Attorney - David Galazin: N/A

Acting City Clerk-Treasurer- Beth King

08:44:12 PM (02:17:48)

c) FEMA Presentation- Kara Jacobacci

08:55:33 PM (02:29:09)

7) **PUBLIC HEARING: NONE**

8) **RESOLUTIONS:**

9) **ORDINANCES:**

10) **OLD BUSINESS:**

09:05:19 PM (02:38:55)

**i) Reallocate APRA Funds: See staff report**

The \$77,869.44 was previously allocated to future water infrastructure. – additional \$3,886.77 funds to technological updates, 4k to comp plan, and divide the remaining to Skilling’s, BHC, and Legal items:

(We have 300k sitting in the water fund that can be used for water. Budget retreat: Water monies cannot go to anything but water, but ARPA can be moved around to other funds to bolster other projects that need funding.)

Proposed Motion: “I move to reallocate the \$77,869.44 ARPA funds as follows: \$3,886.77 additional funds to technological updates, \$4,000 Comprehensive Plan, \$73, 978.67 remaining for Contract services.”

09:10:15 PM (02:43:51)

Council Member - Edmund Dunn: Motion

Council Member - Ryan Muller: 2nd

Mayor - Kimber Ivy: N/A

Council Member, Mayor pro tem - Yvonne Starks: Disapprove

Council Member - Jim Rotondo: Absent

Council Member - Ryan Muller: Disapprove  
Council Member - Bill Starks: Disapprove  
Council Member - Edmund Dunn: Approve  
Acting City Clerk-Treasurer - Beth King: N/A  
Chief of Police - Paul Antista: N/A  
Public Works Director - Ryan Fuller: N/A  
Special Legal Council - : N/A  
Court Clerk - Katy Henricksen: N/A  
Special Legal Council - Rosemary Larson: N/A  
Deputy Clerk - Kim Bendel: N/A  
City Attorney - David Galazin: N/A

**ii) BHC Task Order – (see document)**

09:15:07 PM (02:48:43) **No motion was made. All permits are put on hold until 2025.**

**iii) Septic Quote-** We spoke with the company and explained that the Council could not meet and we needed more time. They will honor the quote given until November 1<sup>st</sup>.

09:16:32 PM (02:50:08)

Council Member - Ryan Muller: Motion  
Council Member - Bill Starks: 2nd  
Mayor - Kimber Ivy: N/A  
Council Member, Mayor pro tem - Yvonne Starks: Approve  
Council Member - Jim Rotondo: Absent  
Council Member - Ryan Muller: Approve  
Council Member - Bill Starks: Approve  
Council Member - Edmund Dunn: Approve  
Acting City Clerk-Treasurer - Beth King: N/A  
Chief of Police - Paul Antista: N/A  
Public Works Director - Ryan Fuller: N/A  
Special Legal Council - : N/A  
Court Clerk - Katy Henricksen: N/A  
Special Legal Council - Rosemary Larson: N/A  
Deputy Clerk - Kim Bendel: N/A  
City Attorney - David Galazin: N/A

**Task #5 – Grant Management Program (see staff report)**

Task Order #5 will provide comprehensive assistance to the City of Roy in managing and expanding its grant program. Through structured management, targeted training, and support for existing and future grants, Skillings aims to improve the City's ability to procure and manage grant funds effectively while preparing staff to take over these responsibilities.

(I move to accept Task Order 5 for a Grant Management Program not to exceed \$50,000.) **No motion was made.**

[09:28:36 PM \(03:02:12\)](#)

**10) NEW BUSINESS:**

- i. Planning Commission Update  
[09:29:38 PM \(03:03:14\)](#) **Robin Gardner lost virtual connection, was unable to interview. Cheryl Huffman was interviewed. Motion made by Edmund Dunn to confirm Cheryl for the term to end 9/30/2028. No 2<sup>nd</sup>. Motion dies. No confirmations were made.**
- ii. Angel Com Technology Updates  
[09:52:20 PM \(03:25:56\)](#)  
[Council Member, Mayor pro tem - Yvonne Starks: Motion](#)  
[Council Member - Edmund Dunn: 2nd](#)  
[Mayor - Kimber Ivy: N/A](#)  
[Council Member, Mayor pro tem - Yvonne Starks: Approve](#)  
[Council Member - Jim Rotondo: Absent](#)  
[Council Member - Ryan Muller: Approve](#)  
[Council Member - Bill Starks: Approve](#)  
[Council Member - Edmund Dunn: Approve](#)  
[Acting City Clerk-Treasurer - Beth King: N/A](#)  
[Chief of Police - Paul Antista: N/A](#)  
[Public Works Director - Ryan Fuller: N/A](#)  
[Special Legal Council - : N/A](#)  
[Court Clerk - Katy Henricksen: N/A](#)  
[Special Legal Council - Rosemary Larson: N/A](#)  
[Deputy Clerk - Kim Bendel: N/A](#)  
[City Attorney - David Galazin: N/A](#)
- iii. **Budget Meeting 11/04/2024**  
[09:57:57 PM \(03:31:33\)](#) **To be held on 11/4/2024 at 6:30pm will include Planning Commissioner interviews.**

**11) MAYOR REPORTS:**

[09:59:38 PM \(03:33:14\)](#)

**12) COUNCIL REPORTS:**

[10:17:15 PM \(03:50:51\)](#)

**13) BUILDING PERMITS:**

[10:17:53 PM \(03:51:29\)](#)

**2024-A1 Perez – Deck/porch/floor/roof/windows – CLOSED**

**2024-A2 Garcia – Siding/deck/stairs/roof alter. - CLOSED**

**2024-A3 Baker – Roof – CLOSED**

**2024-A4 Powell – Mobile Home installation – IN PROGRESS**

**2024-A5 Mazzerle – Heat Pump/Air Handler – CLOSED**

**2024-A6 Callanan – Heat Pump/Air Handler – CLOSED**

**2024-A7 Harvey – Roof - CLOSED**

**2024-A8 Timson – Emer repair/replace siding – NEEDS INSPECTION**  
**2024-A9 Connolly – Windows – IN PROGRESS**  
**2024-A10 Muller – Build garage – IN PROGRESS**  
**2024-A11 Bourne – HVAC unit install – CLOSED – FINAL INSPECTION COMPLETED 10-16-2024**  
**2024-A12 Roy City Hall – Install monitor for FACO**  
**2024-A13 Community Center – Fire Alarm Replacement**  
**2024-A14a Salazar – Insp for potential 1977 Mobile Home - DENIED**  
**2024-A14b Salazar – Insp for potential 2024 Mobile Home – IN PROGRESS**  
**2024-A15 Nelson – Stop Work order for land clearing/grading- NO CHANGE**  
**2024-A16 Starks – STOP WORK ORDER FOR PORCH WORK STARTED 7-2024 – PERMIT APPLIED 9-11-2024. FINAL INSPECTION 10-11-2024 – CLOSED**  
**MORENO 220 1<sup>ST</sup> ST E – STOP WORK ORDER- SIDING – NO PERMIT APPLIED FOR TO DATE. WORK HAS BEEN COMPLETED. PROPERTY IN PROCESS OF PENALTIES.**

**14) ADDITIONAL MATTERS:**

**15) EXECUTIVE SESSION:**

*RCW 40.30.110*

- (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party.
- (ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or
- (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation, or legal risks is likely to result in an adverse legal or financial consequence to the agency.

**16) ADJOURNMENT**

Council Member - Edmund Dunn: Motion  
 Council Member, Mayor pro tem - Yvonne Starks: 2nd  
 Mayor - Kimber Ivy: N\A  
 Council Member, Mayor pro tem - Yvonne Starks: Approve  
 Council Member - Jim Rotondo: Absent  
 Council Member - Ryan Muller: Approve  
 Council Member - Bill Starks: Approve  
 Council Member - Edmund Dunn: Approve  
 Acting City Clerk-Treasurer - Beth King: N\A  
 Chief of Police - Paul Antista: N\A  
 Public Works Director - Ryan Fuller: N\A  
 Special Legal Council - : N\A  
 Court Clerk - Katy Henricksen: N\A



Special Legal Council - Rosemary Larson: N\A  
Deputy Clerk - Kim Bendel: N\A  
City Attorney - David Galazin: N\A