

**City of Roy Council Meeting Agenda**  
**Roy City Hall Study & Work Sessions and Council Meeting 9/09/2024**  
Monday, 9/9/24, at 6:30 PM and 7:00 PM PST

Roy City Council Meetings are held in person at 216 McNaught Street South, Roy, WA 98580, and virtually on Microsoft Teams. Registration is required to attend virtually; please use the link below to log into the meeting digitally.

Teams Meeting :

Meeting ID: 284 956 506 40

Passcode: DeaKWi

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YzJIMjVIZTItM2U2YS00YTdiLTliYmYtYzU3MjgyNTY4MGJl%40thead.v2/0?context=%7b%22Tid%22%3a%2212dac341-11ee-4688-b148-560db4fb0cbf%22%2c%22Oid%22%3a%229cf58072-9533-4231-87f9-6c7fc325790d%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzJIMjVIZTItM2U2YS00YTdiLTliYmYtYzU3MjgyNTY4MGJl%40thead.v2/0?context=%7b%22Tid%22%3a%2212dac341-11ee-4688-b148-560db4fb0cbf%22%2c%22Oid%22%3a%229cf58072-9533-4231-87f9-6c7fc325790d%22%7d)

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**ROY CITY COUNCIL: STUDY & WORK SESSION**

**Article I.**

**Roy City Hall – 9/9/2024 – 6:30PM**

Notes from Roy City Code:

**1-5-3 MEETING TYPES; TIMES AND PLACES; NONATTENDANCE:**

C. Study Sessions: Immediately preceding each regular meeting at seven o'clock (6:30) P.M., the council may hold a study session for the purpose of providing the council with background information and briefing on items forthcoming on the meeting agenda or such other business that may arise before the council during the meeting. (Ord. 1014, 01/08/2024)

Discussion Topics:

- 1) Personnel Policy Manual – In the Process of final edits
- 2) TowerPoint- in the process of gathering all materials
- 3) Police Department Update, Clear Proposal, Emergency Trailer, COPS Hiring Program in October meeting

**ROY CITY COUNCIL: REGULAR COUNCIL MEETING**  
**Article II. Roy City Hall – 9/9/2024 - 7:00 PM**

- 1) CALL TO ORDER AND ATTENDANCE/ABSENCE STATEMENT**
- 2) PLEDGE OF ALLEGIANCE**
- 3) CITIZEN'S REQUEST TO BE HEARD:** (Limit comments to 3 minutes per person, per Roy City Code (RCC) 1-5-6(D)). Please note: State law (RCW 42.17A.555) prohibits the use of facilities of a public office, including City Hall, to support or oppose a ballot measure or an election campaign for public office.
- 4) CONSENT AGENDA:**
  - a) Minutes: Regular Meeting July 8, 2024 Amended Council Meeting Minutes  
August 12, 2024 Council Meeting Minutes  
August 19, 2024 Special Council Meeting Minutes
  - b) Vouchers: #36984 - 37007  
Payroll and Claims Check  
Payroll Total = **\$30,337.16**  
Claim/EFT/Draft/Excise Tax Totals = **\$465.22**  
Total Vouchers Paid = **\$30,802.38**
  - c) Current Treasurers Report – includes 2024 07 TR to include payroll departments  
Proposed Motion: “Motion to approve the Consent Agenda as prepared.”

**SIGN VOUCHER SLIPS**

**5) PROCLAMATIONS AND PRESENTATIONS:**

- a) David Galazin- OPMA, PRA, Roles and Responsibilities
- b) AngelCom – Update on our IT status; presentation of priority updates and cost
- c) Skillings – Update on funding and task order updates
- d) Public Works Update

**6) PUBLIC HEARING:**

**7) RESOLUTIONS:**

**8) ORDINANCES:**

**9) OLD BUSINESS:**

**A) Ken Sansone - SL Environmental Law Group PC - PFAS Issues and Litigation.**

- a) 1. Staff briefing: (June) No motion was taken to direct the administrative team. (July) Council requested that the proposal be sent to the City Attorney for review. (August) Request for clarification about testing and investigations. **(September) No clarification received at this time.**

- b) Council Propose Action – Action is suggested to be taken at the 7/08/2024 meeting.
- c) Council Deliberation

**B) Reallocate APRA Funds:**

The \$77,869.44 was previously allocated to future water infrastructure. – additional \$\_\_\_\_\_ funds to technological updates, 4k to comp plan, and divide the remaining to Skilling’s, BHC, and Legal items:  
 (We have 300k sitting in the water fund that can be used for water. Budget retreat: Water monies cannot go to anything but water, but ARPA can be moved around to other funds to bolster other projects that need funding.)

**Proposed Motion:** I propose a motion to reallocate the \$77,869.44 ARPA funds as follows: \$\_\_\_\_\_ additional funds to technological updates, \$\_\_\_\_\_ Comprehensive Plan, \$\_\_\_\_\_ Skillings Contract services, \$\_\_\_\_\_ to BHC contract services, and \$\_\_\_\_\_ to Legal Services.

**10) NEW BUSINESS:**

- A) BHC Task Order – (document)
- B) Code update – (document) Amend Development Regulations - The process for amending development regulations is rooted in State law and is outlined in Chapter 11-36 RCC, which requires a few steps before taking an ordinance to the Council.  
 (Several updates for code will be presented in the October meeting)

**11) MAYOR REPORTS:**

**12) COUNCIL REPORTS:**

- 13) BUILDING PERMITS:**
- 2024-A1 Perez – Deck/porch/floor/roof/windows – CLOSED
  - 2024-A2 Garcia – Siding/deck/stairs/roof alter. - CLOSED
  - 2024-A3 Baker – Roof – CLOSED
  - 2024-A4 Powell – Mobile Home installation
  - 2024-A5 Mazzerle – Heat Pump/Air Handler – CLOSED
  - 2024-A6 Callanan – Heat Pump/Air Handler – CLOSED
  - 2024-A7 Harvey – Roof - CLOSED
  - 2024-A8 Timson – Emer repair/replace siding
  - 2024-A9 Connolly – Windows
  - 2024-A10 Muller – Build garage
  - 2024-A11 Bourne – HVAC unit install – CLOSED
  - 2024-A12 Roy City Hall – Install monitor for FACO
  - 2024-A13 Community Center – Fire Alarm Replacement
  - 2024-A14a Salazar – Insp for potential 1977 Mobile Home
  - 2024-A14b Salazar – Insp for potential 2024 Mobile Home
  - 2024-A15 Nelson – Stop Work order for land clearing/grading

**14) ADDITIONAL MATTERS:**

**15) EXECUTIVE SESSION:**

*RCW 40.30.110*

- (i) Litigation that has been specifically threatened to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become a party.
- (ii) Litigation that the agency reasonably believes may be commenced by or against the agency, the governing body, or a member acting in an official capacity; or
- (iii) Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation, or legal risks is likely to result in an adverse legal or financial consequence to the agency.

**16) ADJOURNMENT**