

City of Roy Council Meeting Agenda
Roy City Hall Study & Work Sessions and Council Meeting 04/08/2024
Monday, April 8th, 2024, at 6:30PM and 7:00PM PST

Roy City Council Meetings are held in person at 216 McNaught Street South, Roy, WA 98580 and virtually on Microsoft Teams. Registration is required to attend virtually; please use the link below to log into the meeting digitally.

<https://tinyurl.com/6kzmcdpv>

Meeting ID: 250 628 807 728

Passcode: ML3rEv

ROY CITY COUNCIL: STUDY & WORK SESSION
Roy City Hall – 04/08/2024 – 6:30PM

Notes from Roy City Code:

1-5-3 MEETING TYPES; TIMES AND PLACES; NONATTENDANCE:

C. Study Sessions: Immediately preceding each regular meeting at seven o'clock (6:30) P.M., the council may hold a study session for the purpose of providing the council with background information and briefing on items forthcoming on the meeting agenda or such other business that may arise before the council during the meeting. (Ord. 1014, 01/08/2024)

Discussion Topics:

- CM B. Starks Newsletter Photo & Biography reminder for May
- Planning Commission appointment discussion
- Town Hall After Action Review

ROY CITY COUNCIL: REGULAR COUNCIL MEETING
Roy City Hall – 04/08/2024 - 7:00 PM

1) CALL TO ORDER AND ATTENDANCE/ABSENCE STATEMENT

Mayor Ivy called the meeting to order at 7:00 p.m.

Present: Mayor Kimber Ivy; Council Members Yvonne Starks,

Bill Starks, Jim Rotondo and Harvey Gilchrist; Special Legal Counsel Curtis Chambers, Deputy Clerk Kim Bendel, Police Chief Paul Antista

2) PLEDGE OF ALLEGIANCE

Began at 7:00 p.m.

3) FILLING VACANT COUNCIL SEAT #1 (continued from 2/12/2024 meeting)

Began at 7:01 p.m. – Motion made by C.M. Gilchrist to appoint potential candidate E. Dunn @ 7:02 p.m. No second made. 1 Yay, 3 Nays. Motion Fails. Council Seat #1 will be taken to Pierce County for appointment.

- 1. CANDIDATE INTERVIEW**
- 2. COUNCIL DELIBERATION**
- 3. OPTIONAL EXECUTIVE SESSION - Council may request an Executive Session to discuss the candidate’s qualifications, per RCW 42.30.120(h) (“to evaluate the qualifications of a candidate for appointment to elective office”)**
- 4. PROPOSED MOTION: “Motion to appoint _____ to fill vacant Council Seat #1.”**
- 5. OATH OF OFFICE (If appointment occurs)**

4) CITIZEN'S REQUEST TO BE HEARD: (Limit comments to 3 minutes per person, per Roy City Code (RCC) 1-5-6(D)). Please note: State law (RCW 42.17A.555) prohibits the use of facilities of a public office, including City Hall, to support or oppose a ballot measure or an election campaign for public office.

7:08 p.m. – Shauna Baker – Comments on divided council, importance of finding new revenue options and follow up on why Ed Dunn does not get appointed to council.

5) CONSENT AGENDA:

Began at 7:14 p.m. – Motion made by C.M. .H. Gilchrist to approve consent agenda. Second by C.M. Y. Starks. 4 Yays. Motion Passes

- a) Minutes: February 12th and March 25th – Study/Work Session & Town Hall
- b) Vouchers: #36813 - #36845 **(3/11 Meeting)**, #36846 - #36866 **(Current)**

Payroll and Claims Check

Payroll Total = \$53,626.83 **(3/11 Meeting)**, **\$32,500.68 (Current)**

Claim/EFT/Draft/Excise Tax Totals = \$40,927.53 **(3/11 Meeting)**,

\$13,083.26 (Current)

Total Vouchers Paid = \$94,554.36 **(3/11 Meeting)**, **\$45,583.94 (Current)**

c) Current Treasurers Report(s)

Proposed Motion: "Motion to approve the Consent Agendas as prepared."

6) PROCLAMATIONS AND PRESENTATIONS:

a) Roy Elementary Community Update (Stephanie Weinheimer)

Cancelled – Will be rescheduled for future meeting.

b) Bethel School District Update (Paul Marquart)

Began at 7:16 p.m.

c) Skillings Engineering Introduction (John Hnatishin)

Began at 7:43 p.m.

7) PUBLIC HEARING: None

8) RESOLUTIONS:

Began at 7:47 p.m. - Motion made by C.M .Y Starks to approve Resolution 964. Second by C.M.H. Gilchrist. 4 Yays. Motion Passes

a) **RESOLUTION NO. 964**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROY, WASHINGTON, AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL LEASE AGREEMENT BETWEEN THE CITY OF ROY AND (LESSOR) CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS (LESSEE), INC. FOR CITY ENGINEER SERVICES

1. Staff Briefing
2. Council Propose Action
3. Council Deliberation

9) ORDINANCES:

Began at 7:48 p.m. - Motion made by C.M .H. Gilchrist to approve Ordinance 1016. Second by C.M. Y. Starks. 4 Yays. Motion Passes

a) **ORDINANCE NO. 1016**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, RELATING TO CITY BOARDS, AND COMMISSIONS; ADOPTING CHAPTER 2-6 OF THE ROY MUNICIPAL CODE, ESTABLISHING THE PARKS AND RECREATION ADVISORY COMMITTEE; PROVIDING FOR SEVERABILITY AND PUBLICATION; AND SETTING AN EFFECTIVE DATE.

1. Staff Briefing
2. Council Propose Action
3. Council Deliberation

10) OLD BUSINESS:

a) **Discussion:** Lobbyist RFP – Mayor’s suggestions & RFP

Began at 7:49 p.m. - Motion made by C.M. H. Gilchrist to approve Joe DePinto as Lobbyist for the City of Roy. No second. 1 Yay, 3 Nays. Motion Fails.

b) **Proposed Motion:** Accepting WSDOT Crosswalk Project Grant (2023) & Authorizing Mayor to move forward with the project as long as it falls within the parameters of grant funding. Follow up post design phase.

Began at 7:54 p.m. - Motion made by C.M. Y Starks. Second by C.M. B. Starks. 4 Yays, 0 Nays. Motion Passes.

c) **First Read** – Updated Personnel Policy Manual

Began at 7:56 p.m. – Council request reprint with larger font and reminded it was sent digitally for review as well.

d) Water Rate Study RFP – Skillings & FCS Group. Mayor’s Suggestion. **Proposed Motion:** Council moves to authorize Mayor to enter into an agreement with _____ to move forward with a Water Rate Study for the City of Roy within estimated cost of proposal and budgetary parameters.

Began at 7:57 p.m. – Motion made by C.M. Y Starks to approve FCS based on the lowest bid of two proposals. Second by C.M. J. Rotondo. 4 Yays, 0 Nays. Motion Passes. Includes moving forward within cost and budget parameters per council.

11) NEW BUSINESS:

a) Turn time to Chief Antista to discuss NNO, Volunteerism for events and present suggestions to council with RFP for fire alarm systems at City Hall & Community Center.

Began at 7:59 p.m.

b) **Proposed Motion:** Accepting continuance of contract with Lucky Transport and to update signers.

Began at 8:20 p.m. – Motion made by C.M. Y Starks to approve acceptance of continuance of contract with Lucky Transportation and update signers. Second by C.M. J. Rotondo. 4 Yays, 0 Nays. Motion Passes.

c) **Proposed Motion:** Approve annual STP (Seattle to Portland) “Special Event Permit”.

Began at 8:21 p.m. – Motion made by C.M. H. Gilchrist. Second by C.M. Y. Starks. 3 Yays, 1 Nays (J. Rotondo). Motion Passes.

d) **Proposed Motion:** Move to appoint Matt Ivy & Megan Dunn to Roy City Planning Commission.

Motion made to appoint Matt Ivy & Megan Dunn for Planning Commission made by C.M. H. Gilchrist at 7:04pm. The council discussed the desire to interview the planning commission but chose not to conduct an interview for the candidates present. At the time of posting minutes, both applicants have since chosen to pull their applications for review.

e) **Proposed Motion:** Enter into an Interlocal Agreement with Pierce County for Road & Traffic Maintenance Services.

Began at 8:24 p.m. – Motion made by C.M. H. Gilchrist. Second by C.M. J. Rotondo. 2 Yays, 2 Nays (B. Starks & Y. Starks). Motion Fails.

f) **Proposed Motion:** Approve Update of City of Roy - Cecelia Hanson Community Center Rental Agreement.

Began at 8:26 p.m. – Motion made by C.M. J. Rotondo, Second by C.M. H. Gilchrist. 4 Yays, 0 Nays. Motion Passes.

12) MAYOR REPORTS:

Began at 8:27 p.m.

13) COUNCIL REPORTS:

14) BUILDING PERMITS:

Began at 8:32 p.m. – Motion made by C.M. H. Gilchrist, Second by Y. Starks. 4 Yays, 0 Nays. Motion Passes to approve building permits.

a) 2024-A1 – Perez

b) 2024-A2 - Garcia

15) ADDITIONAL MATTERS:

16) EXECUTIVE SESSION: None Scheduled

17) ADJOURNMENT

Began at 8:34 p.m. – Motion made by C.M. H. Gilchrist, Second by Y. Starks. 4 Yays, 0 Nays. Motion to adjourn meeting passes.