

CITY OF ROY, WASHINGTON

ORDINANCE NO. 1016

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, RELATING TO CITY BOARDS, AND COMMISSIONS; ADOPTING CHAPTER 2-6 OF THE ROY MUNICIPAL CODE, ESTABLISHING THE PARKS AND RECREATION ADVISORY COMMITTEE; PROVIDING FOR SEVERABILITY AND PUBLICATION; AND SETTING AN EFFECTIVE DATE.

WHEREAS, the City of Roy is a non-charter code city, formed and operating under Title 35A RCW, and further, the City has the mayor-council form of government pursuant to Chapter 35A.12 RCW; and

WHEREAS, the City was incorporated in 1908, worked to ensure that the city provides resources for play, engagement and recreation; and

WHEREAS, the City currently engages with resident volunteers who participate in the community through activities and events; and

WHEREAS, the City desires to create a Parks & Recreation Advisory Committee to formalize these efforts and partner with community members to support local play, park and community center usage, community events and event volunteerism in a meaningful way; and

WHEREAS, the City Council finds it is in the best interests of the City and its residents to establish a Parks & Recreation Advisory Committee to support these efforts;

NOW THEREFORE, the City Council of the City of Roy, Washington, do ordain as follows:

SECTION 1. Adoption. Roy Municipal Code Section 2-6, Parks & Recreation Advisory Committee, is hereby adopted to read as follows:

**Chapter 2-6
PARKS & RECREATION ADVISORY COMMITTEE**

2-6-1 Creation and Purpose.

2-6-2 Composition of the Committee.

2-6-3 Term of Parks & Recreation Advisory Committee Members.

2-5-4 Rules and Standards of the Parks & Recreation Advisory Committee.

2-6-1 Creation and Purpose.

The City of Roy Parks & Recreation Advisory Committee is hereby established to operate and act in

accordance with the provisions of this chapter. The Parks & Recreation Advisory Committee shall:

- A. Provide judicious advice from the perspective of Roy residents to the City Council and Mayor. All advisory committee roles and responsibilities will be defined and approved by the city council as an appendix to the mayor and city council protocol manual.
- B. Evaluate and providing recommendations to the city council for community focused activities, events, and engagement opportunities which may include but are not limited to:
 - 1. Efforts to foster community service opportunities;
 - 2. Identifying and evaluating information on federal or state grants to help promote the growth, development and sustainability of local park and recreation areas;
 - 3. Make recommendations to City Council regarding planning and development of public recreational facilities and recreational programs;
 - 4. To obtain public testimony and/or input as deemed necessary and to make recommendations to the city council concerning the future park, playground and recreation resources of the city;
 - 5. To cooperate and coordinate with any and all departments or commissions of the city, including but not limited to its building official(s) and planning commission, and with public school authorities, Pierce County, the State of Washington, with other cities and towns in the surrounding area and with private entities, all in furtherance of a well-rounded parks and recreation program;
 - 6. To make recommendations to the City Council on ordinances, rules and regulations regarding use of parks and other recreational facilities to best serve the interest of the public;
 - 7. To work with city staff to schedule and coordinate the use of park facilities for community events, and to provide rules and regulations for the use thereof, including but not limited dot the application forms, rules of conduct, proof of insurance and/or release/waiver forms; and to otherwise serve as liaison between users of park facilities, the Mayor, City Staff and City Council;
 - 8. To carry out any other and further park-related projects assigned by the Mayor or City Council.

2-5-2 Composition of the Committee.

The Parks & Recreation Advisory Committee shall consist of a minimum of three (3) members and a maximum of five (5) members, each of whom shall be appointed and serve at the pleasure of the Mayor. Members are not required to be residents of Roy, but membership preference may be given to those who have a demonstrated interest and competence in parks and recreation, and relevant professional experience, including experience retrieving grant funding, park restoration, and more. A majority of the voting members then serving on the parks & recreation advisory committee shall constitute a quorum. An action taken by the parks advisory committee shall not be invalid due to the temporary vacancy of any positions.

All members of the parks advisory committee shall serve without compensation. The parks & recreation advisory committee shall select from among its members a chairperson and such other officers as may be necessary to conduct the parks advisory committee's business for a one-year term

at the first regular meeting of the year.

2-5-3 Term of Parks Advisory Committee Members.

Appointments shall be made for three-year terms, commencing on July 1st and ending on June 30th, three years later. Members shall be appointed to a position number. A member may be reappointed and shall hold office until their successor has been appointed and has qualified. No member shall serve more than three consecutive terms unless the Mayor determines that special expertise is required, or there are no other qualified applicants.

Members may be removed at the will of the Mayor at any time. In the event of a vacancy, the Mayor shall make an appointment to fill the unexpired portion of the term of that position in accordance with the city's appointment cycle. Unexcused absence by any member from three consecutive meetings shall constitute grounds for removal unless absences are excused by a quorum vote of the committee.

2-5-4 Rules and Standards of the Parks & Recreation Advisory Committee.

The parks & recreation advisory committee shall establish and adopt rules prescribing forms, standards, and procedures consistent with applicable law, as necessary to carry out its duties. All actions of the parks committee shall be carried out in accordance with its rules. The parks & recreation advisory committee may meet as frequently as its duties require, but at least twice per calendar year. Meetings shall be open to the public and held in accordance with the Open Public Meetings Act (Chapter 42.30 RCW). For meetings consisting of a majority of the then serving voting members of the parks advisory committee, the parks and recreation advisory committee shall provide public notice of the meeting and shall keep a record of its meeting minutes. Minutes of each meeting, including a record of attendance, shall be prepared by the secretary and approved and signed at a subsequent meeting. The minutes do not need to reflect the verbatim discussion, but only the formal actions taken by the parks advisory committee. The approved meeting minutes shall be posted on the city's website.

SECTION 2. Severability. Should any portion of this ordinance be held to be unconstitutional or unlawful by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

SECTION 3. Publication. This Ordinance shall be published by an approved summary consisting of the title.

SECTION 4. Effective Date. This Ordinance shall take effect and be in full force and effect five days after publication, as provided by law.

Adopted this _____ day of _____, 2024.

KIMBER IVY, Mayor

Attest:

Approved as to Form:

Michael Malek
City Clerk-Treasurer

Office of the City Attorney

First Reading: 04/08/2024

Final Action:

Publication: