

Planning Commission

The planning commission provides citizen review and recommendations on planning-related matters to the city, town, county council, or county board of commissioners.

Planning commissions often have two distinct functions. The first involves **preparation and revision of the community's comprehensive plan and local land use regulations**, such as the zoning or subdivision code. This role is typically advisory to the local governing body, with the planning board forwarding a recommended plan (or ordinance) to the governing body for consideration.

The second, and frequently most time-consuming, function involves **review of development proposals**, such as site plans and subdivisions. Not all planning commissions are involved in the development review function. In Washington State, when planning commissions perform this role, typically the commission recommends a decision that the local governing body can approve or disapprove of, or approve of with modifications. In some jurisdictions, the planning commission or hearing examiner may hold the public hearing and make a decision on certain types of land use actions. In these cases, the planning commission's decision would be subject to appeal to the local governing body.



CITIZEN PARTICIPANTS WANTED!

The City of Roy is accepting applications for the group described below. Please consider volunteering your time and talent!

PLANNING COMMISSION

The planning commission provides citizen review and recommendations on planning-related matters to the city, town, county council, or county board of commissioners.

The commission prepares and maintains the City's comprehensive plan. It provides implementation measures to assure compliance, including zoning ordinances, subdivision regulations, and other rules, actions, or regulations. It holds public hearings and employs other methods to encourage public participation in its processes. It cooperates with related public agencies at the city, county, state and federal levels, in matters of planning, conservation and development.

There are three positions on the planning commission, each serving a **four-year term**. Members are not required to reside within the city limits. The commission meets on the third Tuesday evening of each month, and at other times if necessary. The meetings are open to the public, and minutes are prepared and submitted to the City Clerk-Treasurer to maintain as public records. Please direct a letter of interest to Kelli Loudin, City Clerk-Treasurer.



City of Roy

Application For Vacant Boards & Commissions Positions

Thank you for your interest in serving on one of our Boards & Commissions. We appreciate our residents who take time out of their busy schedules and help us to make Roy a community driven city who work hard to keep our hometown values.

Advisory Boards & Commissions are a structured way for individual residents to share opinions and perspectives, study issues, and develop recommendations in a focused, small group environment. The primary purpose of the boards and commissions is to provide thorough, judicious advice from the perspective of Roy residents to the City Council and Mayor.

If you have questions about the application process or if you need accommodation in the application process, please contact City Hall at 253-843-1113.

I'm interested in applying for:

☐ Historical Committee ☒ Planning Commission ☐ Parks Advisory Committee

Date of Application: * 2/8/24

Name: * Megan Dunn

Email: * havermeg@yahoo.com

Phone Number: 301-706-2373

Address: 8402 295th St. S. Roy, WA 98580

Please respond to the following questions:

1. Why are you interested in serving on a Roy Board or Commission?

I'm interested in serving on the Planning Commission because I see the need for citizens to step up and help. We moved here almost two years ago and I am interested in becoming involved in local government and helping our community because I know it will benefit from its citizens coming together and planning great things!

2. List any community activities that you are or have been involved in that are related to the position you're applying for.

In the past, in our former community, I served as a public school teacher for twelve years. In my role there, I was involved in various volunteer roles that brought community together for the greater good of the students/children. These involved copious amounts of community outreach, and well as skilled follow-through of planning to see the end product to fruition. I also brought in a county wide reading tutoring program and acted as the Site Coordinator for this for two years. It involved organizing 12-15 tutors, students, weekly written and electronic communication and timesheets. I was the liaison between the county program and our school. Locally here, I help organize and participate in activities involving our homeschool cooperative. I am very organized and driven to help our community.

3. Please list any experience, personal or professional, you have that would benefit the community in having you serve on this board or commission.

It is one thing to bring concerns to the attention of governing bodies, and another to follow up by helping to be a part of the solution as well. I previously voiced concerns as a concerned citizen and now I want to be active in helping our community by serving on a commission. I began volunteering in Middle School as an assistant to the activities director at my grandmother's nursing home. In high school, I volunteered to tutor multiple students in our local schools through a program my county offered. I also spent time volunteering for various community including a national animal rights group, and I was the leader for two extracurricular clubs after school. In college, I volunteered at our call center with alumni outreach. Besides various ongoing homeschool volunteering, I also volunteered with a Lyme Disease non-profit previous to our move to Roy.

4. Please indicate any activities you are involved with that may present a conflict of interest with the City or Board/Commission you are applying for.

I am not currently involved with any activities that would present a conflict of interest with the city or Planning Commission.

5. How did you hear about the vacancy on this board or commission?

I heard from a friend that the city had openings and is building a Planning Commission and I saw it as a way to volunteer to help our community and to be part of future solutions.

Megan Dunn

Applicant Signature

February 8, 2024

Date