

**Roy City Council Work Session
Roy City Hall
October 14, 2019 6:30 PM**

Topic: 2020 budget study

We recorded the study session and meeting. We synchronized the recording to the agenda.

**Roy City Council Study Session
Roy City Hall
October 14, 2019 7:00 PM**

Council reviewed the meeting information distributed and current vouchers.

**ROY CITY COUNCIL REGULAR MEETING
Roy City Hall
October 14, 2019 7:30 PM**

1) CALL TO ORDER AND ATTENDANCE/ABSENCE STATEMENT

Mayor McDaniel called the meeting of the Roy City Council to order at 7:30 p.m. on October 14, 2019.

Present: Council Members Jessie Ashman, Clark Shane Crisler, Yvonne Starks, Harvey Gilchrist, Leon Garrison

Others present: Chief Armitage, Public Works Director William Starks, Court Clerk Katy Henricksen, City Clerk-Treasurer Kelli Loudin

2) PLEDGE OF ALLEGIANCE

3) CONSENT CALENDAR:

a) Minutes: September 23, 2019 regular council meeting

b) Vouchers: Payroll transactions #1752-1766 and checks #E34766-E34769,
total \$23,060.24

Claims checks #34764-34765 and #E34770-34790,

total \$41,798.01

Court checks #1439, total \$6,725.54

c) Treasurer's Reports: September 2019

Council Member Starks made a motion to approve the consent calendar. Council Member Garrison seconded the motion. There was no discussion. The motion passed unanimously.

4) PROCLAMATIONS AND PRESENTATIONS: None

5) MILITARY UPDATE:

Mayor McDaniel discussed the November 11, 2019 Veterans Day ceremony at the cemetery. Council member Gilcrest discussed the cemetery cleanup day scheduled for Saturday November 9, 2019 at 12:00 pm.

6) CITIZEN'S REQUEST TO BE HEARD: None

7) PUBLIC HEARING: None

8) ORDINANCES:

ORDINANCE NO. 980

AN ORDINANCE OF THE CITY OF ROY, PIERCE COUNTY WASHINGTON, AMENDING THE ROY CITY CODE, TITLE 3, FINANCES & TAXATION, CHAPTER 1, FINANCIAL AND ACCOUNTING PROVISIONS, SECTION 3-1-2, EXPENDITURES LIMITED, APPROVAL, TO UPDATE THRESHOLD FOR REQUIRED APPROVAL. **Second reading**

Mayor McDaniel read the title of Ordinance No 980. Council member Starks made a motion to approve ordinance No 980. Council member Gilchrist seconded the motion. There was no discussion. The motion passed unanimously.

9) RESOLUTIONS:

RESOLUTION NO. 907

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROY, PIERCE COUNTY, WASHINGTON, UPDATING FINANCIAL POLICIES.

Mayor McDaniel read the title of Resolution No 907. Council member Starks made a motion to adopt ordinance No 980. Council member Gilchrist seconded the motion. There was no discussion. The motion passed unanimously.

10) OLD BUSINESS: None

11) NEW BUSINESS:

a) Appointment of City Clerk-Treasurer. Council member Gilcrest made a motion to confirm the Mayor's appointment of Kelli Loudin as City Clerk-Treasurer. Council member Starks seconded the motion. There was no discussion. The motion passed unanimously.

b) Approval to purchase water testing tool. Council member Ashman made a motion to approve the purchase of a DR900 Multiparameter Portable Colorimeter from Hach for \$1,491.00 plus shipping, handling and sales tax. Council member Garrison seconded the motion. There was no discussion. The motion passed unanimously.

c) Approval to purchase server. Council member Crisler request to table the motion.

d) Approval to order BIAS payroll module upgrade. Council member Crisler made a motion to authorize the mayor to sign the BIAS Software Payroll Upgrade Order Form for \$3,875. Council member Gilchrist seconded the motion. There was no discussion. The motion passed unanimously.

e) Authorization to execute bank documents. Council member Starks made a motion to direct the mayor and staff to execute documents required by Timberland Bank to update signers and authorized users for City of Roy accounts as a result of the change in city clerk-treasurer. Council member Garrison seconded the motion. There was no discussion. The motion passed unanimously.

12) REPORTS:

Public Works Director Starks reported on the operation of well two and the move of the container to the property located at 212 Peterson St S. Chief Armitage discussed the event scheduled for October 31, 2019 at Oakview Heights and indicated he is currently reviewing the hazard mitigation plan. Council Member Gilchrist thanked the police department for their service and indicated the Tree Lighting ceremony is scheduled for December 6, 2019 at 7:00 pm.

13) BUILDING PERMITS:

#2019-019 re-roof, 212 N James St

14) ADDITIONAL MATTERS: None

15) EXECUTIVE SESSION: None

16) ADJOURNMENT: Mayor McDaniel adjourned the meeting at 7:48 p.m.

_____, City Clerk
Katy Henricksen

ATTEST: _____, Mayor
Anthony McDaniel